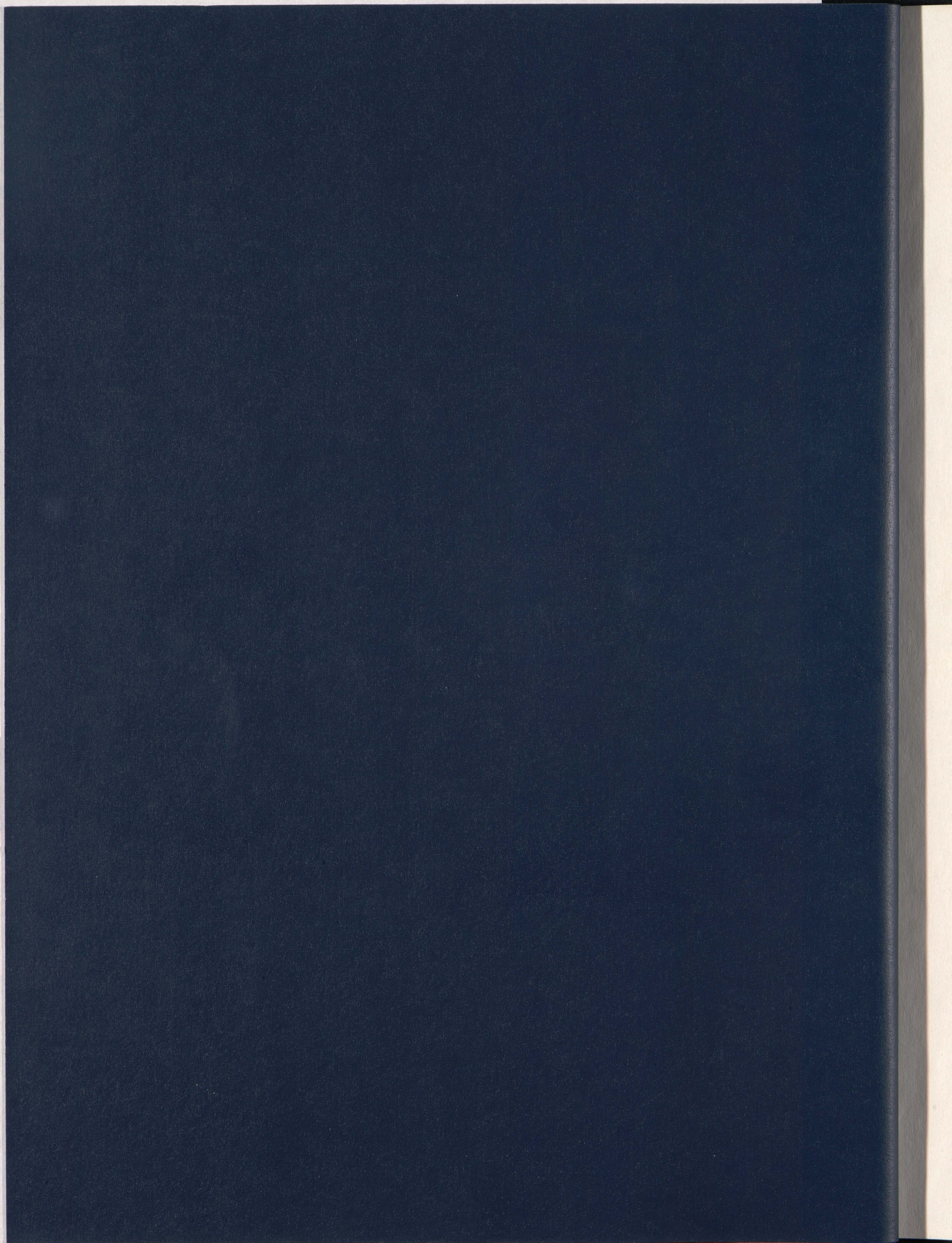


University of California
Southern Regional Library
Facility

Annual Report
1990/91



University of California
Southern Regional Library Facility

Annual Report
1990/91

I. SUMMARY

TABLE OF CONTENTS

The fiscal year 1990/91 was the first in which the Southern Regional Library Facility operated solely on 1990G funds and with a permanent staffing level augmented by a minimal level of temporary casual staff. The original "set-up" funds were completely expended by the end of 1990. The challenge for public service activities, and provide the necessary S&E expenditures to adequately perform all the duties of the department.

The first priority for the fiscal year was to reconcile the number of career positions that had been established against the permanent budget allocation and staffing list. Working with representatives of the department, the following positions were identified as being necessary for the 21.5 career FTE positions that had been created over the last four years.

- I. Summary.....p. 1
- II. Significant Accomplishments of 1990/91.....p. 2
- III. Short Term Goals and Strategies for 1991/92..... p. 4
- IV. Concerns for operations..... p. 6
- Appendix I: Organization Chart..... p. 8
- Appendix II: Personnel List 1990/91..... p. 9
- Appendix III: Staff Development Activities..... p. 12
- Appendix IV: Selected Workload Statistics..... p. 14

Under the new fiscal austerity, SRLP managers studied projections for increased public service activity and planned for a number of incoming deposits that would be processed with a permanent level of staff. The number of incoming deposits was expected to be processed with a permanent level of staff. The number of incoming deposits was expected to be processed with a permanent level of staff. The number of incoming deposits was expected to be processed with a permanent level of staff.

At the beginning of this year, administrative staff salaries were increased by a percentage of 300,000. Incoming shipments were planned accordingly, and necessary staff performed admirably. The fiscal year for the department was a successful one. The number of incoming deposits was expected to be processed with a permanent level of staff. The number of incoming deposits was expected to be processed with a permanent level of staff. The number of incoming deposits was expected to be processed with a permanent level of staff.

As the year came to a close, new projects were underway and new challenges await. Moving into the future, SRLP has embarked on the installation of a Local Area Network for all microcomputers in the department. Much of the necessary equipment had been ordered by year's end and regulations to receive equipment within the department and to connect with the UCLA campus backbone outside the department have been put forward. The LAN will not only enhance exchange and management of information within the department, but will also strengthen and improve telecommunications with departments throughout the University system and beyond.

Looking toward 1991/92, administrators have made contingency plans for possible budget cuts and hiring freezes. Presently the staff level is down by three FTE. If there is no more addition during the coming year, all public service functions can be sustained at current levels with moderate reductions to the numbers of incoming deposits. Severe space constraints at the campuses may, however, make it difficult to further limit the rate of incoming deposits. And the ever-growing use of the collections at SRLP will continue to test our resources and ingenuity in meeting these challenges.

I. SUMMARY

The year 1990/91 was the first in which the Southern Regional Library Facility operated solely on 19900 funds and with a permanent staffing level augmented by a minimal level of temporary, casual staff. The original "set-up" funds were completely expended by June of 1990. The challenge for the SRLF was to meet the demands for incoming deposits, support full public service activities, and provide the necessary S&E expenditures to adequately perform all the duties of the department.

The first priority for the fiscal year was to reconcile the number of career positions that had been established against the permanent budget allocation and staffing list. Working with representatives from Systemwide, SRLF eventually received almost full allocation for the 21.5 career FTE positions that had been created over the last four years.

Working within the budget of the permanent allocation and the remaining unallocated funds for 1990/91, the staffing level this year included one full-time casual appointment and four FTE in student assistants, a dramatic decrease from the previous year's high of eighteen FTE in casual staff. Under the new fiscal austerity, SRLF managers studied projections for increased public service activity and carefully planned for the optimum number of incoming deposits that could be processed with the reduced staffing level. Having implemented a staff reorganization the previous spring, ten of the library assistants now have assignments in both the Processing and Public Service sections. These split assignments enabled supervisors to adjust work hours in either section to meet the fluctuating demands of processing incoming deposits or filling paging requests. Generally, the new organization has worked well, with the cross-training of library assistants enabling the department to sustain productivity in one section or another as priorities shift.

At the beginning of this year, administrative staff estimated a processing capacity of 300,000 items. Incoming shipments were planned accordingly, and processing staff performed admirably. The final statistical counts for the year show 286,323 new items received and 287,663 items added. In total, 309,699 items were searched and barcoded or returned to the campuses as problems. This is an outstanding achievement, especially considering that staff were concurrently filling paging requests that were increasing by 31% during the year.

As the year came to a close, new projects were underway and new challenges await. Moving into the future, SRLF has embarked on the installation of a Local Area Network for all microcomputers in the department. Much of the necessary equipment had been ordered by year's end, and requisitions to recable equipment within the department and to connect with the UCLA campus backbone outside the department have been put forward. The LAN will not only enhance exchange and management of information within the department, but will also strengthen and improve telecommunications with departments throughout the University system and beyond.

Looking toward 1991/92, administrators have made contingency plans for possible budget cuts and hiring freeze. Presently the staff level is down by three FTE. If there is no more attrition during the coming year, all public service functions can be sustained at current levels with moderate reductions to the numbers of incoming deposits. Severe space constraints at the campuses may, however, make it difficult to further limit the rate of incoming deposits. And the ever-growing use of the collections at SRLF will continue to test our resources and ingenuity in meeting these challenges.

II. SIGNIFICANT ACCOMPLISHMENTS FOR 1990/91

- Paging requests increased 32% over the previous year. For 1990/91, the total number of paging requests was 60,977. Paging requests sent by Southern UC campuses increased 31%, requests from Northern campuses increased by 46%, and the number of on-site users grew by 12%.
- Processing staff surpassed the 1990/91 goal of 300,000 items to be processed. Total items processed (searched, barcoded and shelved, or reported and returned to campuses as problems) numbered 309,699, of which 287,666 items were added to the collection.
- Completed physical reorganization of the Processing and Public Service work areas, including relocation of workstations, terminals and PC's, and rewiring of telephones to serve the work areas. This reconfiguration provided significantly more work space and ORION terminals for paging and circulation functions, thereby increasing the efficiency of staff efforts and enabling them to keep pace with increasing workloads. (August 1990)
- Job descriptions for Student Assistants were rewritten and created for the Assistant I-IV series. Descriptions were rewritten to bring them up to date, and to clarify the distinctions between each classification. (Fall 1990)
- ORION-generated fines, and bills for missing and lost books were produced for the first time and issued to individual users. Progress was made on procedures for billing libraries but have still to be finalized before implementation. Within the year, ORION programming was fixed to print the proper SRLF account number on fines and bills. (Fall 1990)
- Master Microform Task Force, comprised of representatives from SRLF, DLA, ORION User Services, and southern campus cataloging departments, met at UCSD in September to identify issues related to storage of microform masters in the Regional Library Facilities. The Task Force Report was presented to the SRL Board in December. (Fall 1990)
- **Deaccession Policy and Procedures**, including Deaccession Request forms, were finalized and approved by the Board. (December 1990)
- Permanent allocation was established to match the 21.5 career FTE positions at SRLF. (Fall 1990)
- New CALLS database went online for serials, and with the new record format SRLF was unable to download/upload records for serial deposits. Programming changes by ORION System staff were written, tested at SRLF, and completed within two months. (Fall 1990)
- Circulation staff completed the project to convert item counts for non-book deposits (document boxes, microforms) into the volume equivalents. Items were inventoried by size and owning campus, then using several spreadsheet programs, the inventory data was translated into volume equivalents. Volume equivalent counts are now updated quarterly. (December 1990)

- New procedures for processing duplicate deposits to the SRLF were developed and approved by the Board. Serial titles will be pre-screened at the campuses prior to deposit at SRLF, with duplicates being excluded. Monograph titles will not be pre-screened. As they are processed at SRLF, titles found to be duplicative will be given Cop. X item description and intershelved; segregation of duplicates into an X collection will no longer take place. (December 1990)
- "Quick and Dirty" solution for the question of MELVYL, ORION and Local System Synchronization was proposed and accepted by the Board. Twice a year, complete ORION SRLF tape will be loaded into MELVYL, thereby restoring SRLF location and barcode information onto records that may have lost the information due to bibliographic maintenance activities on the part of campus libraries. (December 1990)
- Program presented on Ergonomics in the Workplace for SRLF staff, with general information and individual evaluation provided for modifying the work site and physical techniques to reduce stress and strain while performing job functions. (February & March 1991)
- New telephone system installed with features that include voice paging capabilities to summon paging assistance for on-site user requests.

III. SHORT TERM GOALS AND STRATEGIES FOR 1991/92

1. Enhance communication and information exchange within the department and with departments throughout the University and beyond via installation of a Local Area Network. Microcomputers throughout the department will be linked, and SRLF will connect to the UCLA campus backbone. Through this campus network, SRLF will be able to participate in full electronic transfer of data with UCLA Purchasing, Payroll and Accounting departments as those systems become operational, and it will also provide direct Internet connection for electronic mail.
2. SRLF Administrative staff to assume full responsibility for personnel and payroll activities, no longer using UCLA Library Personnel to carry out these functions. Administrative staff will complete training on all aspects of personnel functions, including recruitment and hiring processes, benefits counseling, and payroll processing for career and casual staff.
3. Discontinue use of the Kronos Timekeeping System, an in-house automated timekeeping system for student assistants, and connect to the newly developed ORION timekeeping system. The move from Kronos to ORION will eventually allow for electronic transfer of payroll reports direct to UCLA Payroll.
4. Create a written Desk Manual and Billing Manual for Public Service staff.
5. Design new forms for gathering paging statistics, in particular for fax transmissions, photocopies, and mail-outs.
6. Project increases and seasonal fluctuations in paging activity in order to assist in planning adequate staffing levels.
7. Complete work on the written Processing Manual.
8. Create forms and procedures for reinstating the campus holding segments on MELVYL records for titles that are deaccessioned from the SRLF.
9. Review serial processing procedures in light of the new CALLS PE database. Create chart of serial problems and the corresponding procedures for campus resolution and review with catalogers for acceptance.
10. Upgrade "temporary" serial records in the SR file by re-searching the titles in the new PE database and uploading the full MaRC records to replace the incomplete temporary records. This will be an on-going project.
11. Participate with NRLF, DLA, and representatives from northern and southern UC campuses to resolve issues of Master Microform storage in the Regional Library Facilities. This group will further the work of the original Task Force Report to develop policies, procedures and standards for storing master microforms, and for identifying these materials in MELVYL, ORION, and local systems.

12. Pursue completion of outstanding ORION programming fixes including:

- a. Overlay of SRLF location and shelving information in MELVYL when there are multiple holding segments or multiple copies within a segment for a campus. Testing of program fix began in Spring, 1991; further programming is needed before testing and application of the program can begin.
- b. Generate note of Non-Circulating status for Special Collections deposits when SRLF tape loads into MELVYL (this message is presently not appearing on many Special Collections deposits). Work began on this program fix in Spring, 1991, but test results were mixed and further work is needed to make the programs perform successfully.
- c. Add SDC as a new cataloging unit in the ORION location tables (MELVYL records with this location will not upload into ORION). Testing of program fix in Spring, 1991, was unsuccessful; further programming is needed.
- d. Test and re-work the program for download/upload of MELVYL records for the Chicano Studies Center at UCLA. Initial attempts to upload these records and process the collection at SRLF have failed.

IV. CONCERNS FOR OPERATIONS

1. As the 1990/91 year came to a close, there was great concern throughout the University for next year's budget. The department is prepared for a budget cut, but no information is yet forthcoming on how much of a cut to expect. With this in mind, SRLF administrators have projected the affects of 5%, 7%, and 10% cuts and have made plans for dealing with any one of these numbers. However, budget information must be received within the first quarter of the year for the appropriate plan to be implemented.

At the end of June, two career positions were vacant. If they remain so during 1991/92, these two vacancies will save 5% from the overall budget. Also at this time, one staff member is on a one-year leave of absence. Factoring this salary savings in as well, 7% will be saved from the annual budget.

Holding three full-time positions open will have a significant impact on processing capacity. At full staffing level, the SRLF can process approximately 300,000 new deposits annually. The loss of three FTE (2.25 FTE in the Processing Section) will mean a reduced processing capacity of 211,000 items. It also represents a loss of .75 FTE in the Public Service Section, which could potentially affect the department's ability to meet the 24 hour turn-around time on paging requests.

If the department is given a 10% budget cut, additional salary savings will need to be found. Reductions to the general assistance budget (student assistants), or possible attrition in other staff positions during the year would likely be used to make up the additional cut. Either of these actions will, however, further reduce processing capacity and will strain the department's ability to meet a 24 hour turn-around target for paging requests.

At the June, 1991, Board meeting, there was unanimous agreement to make every effort to maintain the 24 hour turn-around time. Campus representatives support this goal and will curtail deposits if needed to allow SRLF's full staffing of public service activities.

2. In the last year, SRLF managers worked carefully to match the rate of incoming deposits to the department's capacity for processing the material. Three of the four campuses were still striving to meet their original deposit commitments (with UCI the only campus to have attained that benchmark the previous spring). As it happened, the campuses' needs and the department's processing capacity were matched evenly throughout the year. In 1991/92, however, this balancing act may not be so easily achieved.

In polling the campus libraries, requests for deposit total very near 300,000 volumes. At full staffing levels, this would not be a dilemma for the Processing staff. However, the section is already facing the loss of 2.25 FTE. Some of these hours may be covered by extending student assistants' hours during the year.

At the same time that we are challenged by possible budget cuts, UCLA deposits to the SRLF will be accelerating during the summer and fall of 1991, due to the closing of Powell Library for renovation. As a result, incoming deposits during this time are expected to far out-distance the processing capacity. Some collections will need to be backlogged unprocessed,

but to our best abilities we will attempt to backlog only those collections that are of very low use and that are more easily retrievable (e.g., deposits arrive in call number order and can therefore be shelved in the original call number order).

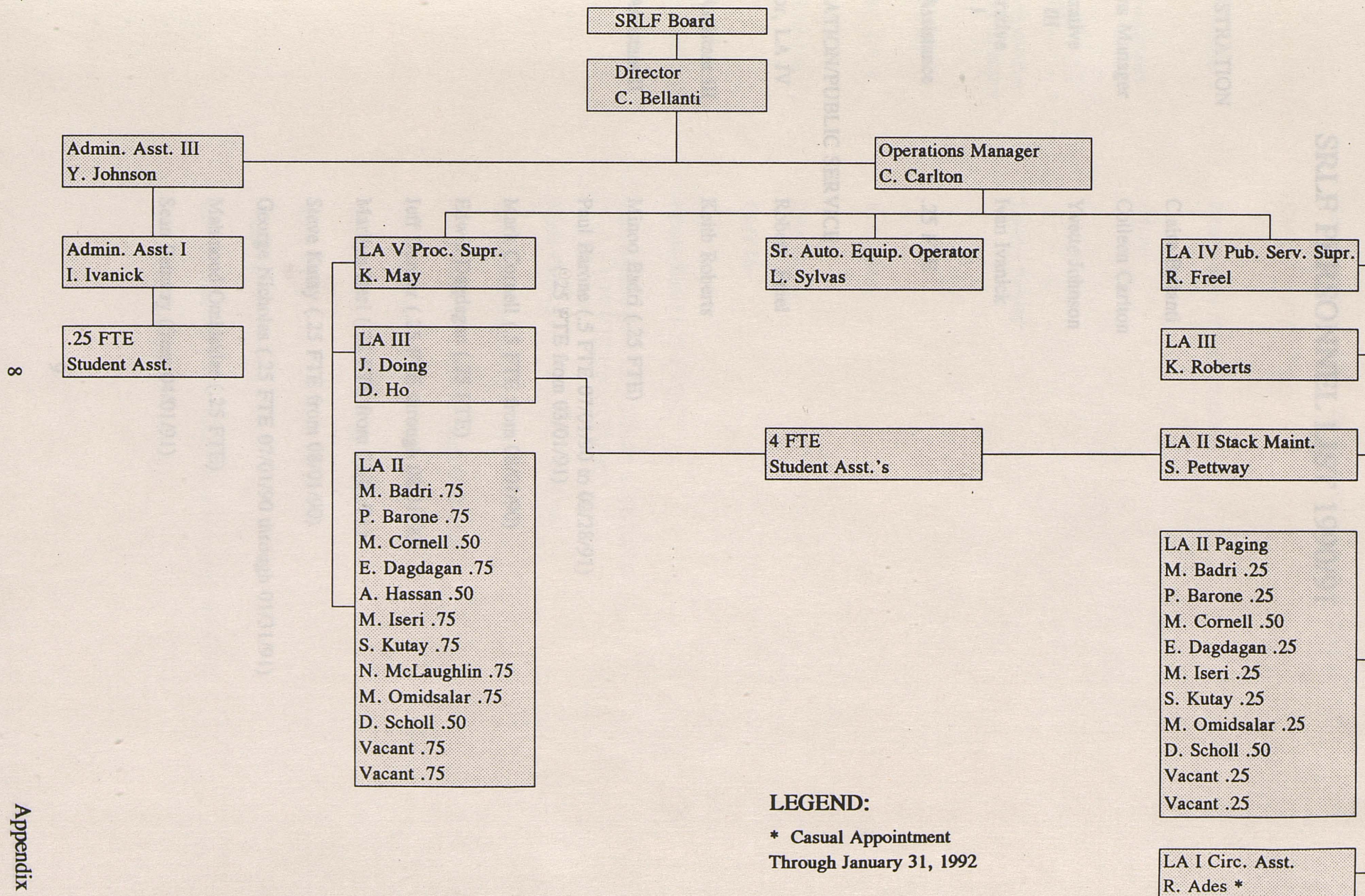
Any backlog has an impact on paging activity as well. Inevitably there will be requests for material that has not yet been processed and barcoded. When that happens, paging staff search for the item and "rush process" the item before sending it out. Typically the search process is significantly longer than routine paging from the SRLF stacks. If use of these unprocessed backlogs proves to be very active, the 24 hour turn-around time may be adversely affected.

3. In 1990/91, the architect for Phase II was selected and schematic drawings were completed. For 1991/92, we had looked forward to completion of the working drawings, with construction to then start in mid-1992. However, the present State fiscal crisis has caused a delay in the progress of Phase II. At this time, the delay pushes back working drawings at least one year and the delay could be even longer.

The original construction schedule for Phase II, planned for eighteen months with a completion date of December 1993, was timed to coincide with the projected fill rate of SRLF Phase I. The latest projections, based on current and future deposit rates, show that Phase I will be full in December 1993. Prolonged delays in construction of Phase II will seriously impact SRLF and the southern campuses. Once capacity has been reached in Phase I, alternate storage space will need to be secured for the campus libraries. And of particular concern will be the issue of how these temporary facilities will be funded.

4. Outstanding requests for ORION programming remain a top priority. Without these programming enhancements SRLF staff are unable to process materials from some campuses. See Section III number 12 for a detailed list of necessary programming fixes.

Southern Regional Library Facility Organizational Chart As Of June 30, 1991



SRLF PERSONNEL LIST 1990/91

ADMINISTRATION

Director	Claire Bellanti
Operations Manager	Colleen Carlton
Administrative Assistant III	Yvette Johnson
Administrative Assistant I	Ivan Ivanick
Student Assistance	.25 FTE

CIRCULATION/PUBLIC SERVICE

Supervisor, LA IV	Robert Freel
Library Assistant III	Keith Roberts
Library Assistant II	Minoo Badri (.25 FTE)
Library Assistant II	Minoo Badri (.25 FTE)
Library Assistant II	Paul Barone (.5 FTE 07/01/90 to 02/28/91) (.25 FTE from 03/01/91)
Library Assistant II	Mark Cornell (.5 FTE from 08/01/90)
Library Assistant II	Edwin Dagdagan (.25 FTE)
Library Assistant II	Jeff Dunbar (.25 FTE through 08/31/90)
Library Assistant II	Marilyn Iseri (.25 FTE from 03/01/91)
Library Assistant II	Steve Kutay (.25 FTE from 08/01/90)
Library Assistant II	George Nicholas (.25 FTE 07/01/90 through 01/31/91)
Library Assistant II	Mahmoud Omidshalar (.25 FTE)
Library Assistant II	Sean Pettway (from 04/01/91)

Reynaldo Quitos (.25 FTE 08/01/90 through 03/29/91)

David Scholl (.5 FTE)

Library Assistant I Randy Ades (from 12/03/90)

Student Assistants 4 FTE

DEPOSITS

Senior Automotive Equipment Operator Lonnie Sylvas

PROCESSING

Supervisor, LA V Karen May

Library Assistant III John Doing

Dora Ho

Library Assistant II Minoo Badri (.75 FTE)

Paul Barone (.5 FTE 07/01/90 to 02/28/91)
(.75 FTE from 03/01/91)

Mark Cornell (.5 FTE from 08/01/90)

Edwin Dagdagan (.75 FTE)

Jeff Dunbar (.75 FTE through 08/31/90)

Ali Hassan (.5 FTE)

Marilyn Iseri (.75 FTE from 03/01/91)

Steve Kutay (.75 FTE from 08/01/90)

Nina McLaughlin (.5 FTE)

George Nicholas (.75 FTE 07/01/90 through 01/31/91)

Mahmoud Omidisalar (.75 FTE)

STAFF DEVELOPMENT AND TRAINING

Reynaldo Quitos (.75 FTE 08/01/90 through 03/29/91)

David Scholl (.5 FTE)

Paul Barone	Supervisory Principles Laboratory Presenting With Poise Communication Skills for Supervisors
Claire Bellanti	ALA BBW ALA Professional/Rare Book and Manuscript Section ALA Annual Meeting ASA Retreat - Managing Adversity
Celine Cardozo	MLVYL Update '91 ALA Annual Meeting ASA Retreat - Managing Adversity
John DeLong	Dealing With Difficult People Affirmative Action Disability Awareness Supervisory Principles Laboratory Communication Skills for Supervisors Logic 1-2-3 Assertion Conflict Management
Robert Frost	CFR and Fire Aid Training
Dora Ho	How to Effectively Run & Participate in Meetings & Committees OCLC PRISM Workshop Job Analysis, Classification and Selection Problem Solving
Fred Ivancik	Introduction to C Programming for the IBM
Yvette Johnson	Insurance and Risk Management Insurance Programs Report: Budget Distribution Report: Alien Information Travel Forms and Procedures ASA Retreat - Managing Adversity

STAFF DEVELOPMENT AND TRAINING

Paul Barone	Supervisory Principles Laboratory Presenting With Panache Communication Skills for Supervisors
Claire Bellanti	ALA Mid-Winter ALA Preconference/Rare Book and Manuscript Section ALA Annual Meeting ASA Retreat: Managing Adversity
Colleen Carlton	MELVYL Update '91 ALA Annual Meeting ASA Retreat: Managing Adversity
John Doing	Dealing With Difficult People Affirmative Action Disability Awareness Supervisory Principles Laboratory Communication Skills for Supervisors Lotus 1-2-3 Assertion Conflict Management
Robert Freel	CPR and First Aid Training
Dora Ho	How to Effectively Run & Participate in Meetings & Committees OCLC PRISM Workshop Job Analysis, Classification and Selection Problem Solving
Ivan Ivanick	Introduction to C Programming for the IBM
Yvette Johnson	Insurance and Risk Management Insurance Programs Payroll Expense Distribution Payroll : Alien Information Travel Forms and Procedures ASA Retreat: Managing Adversity

Nina McLaughlin

CPR Training
Introduction to WordPerfect

Karen May

Breaking Down Barriers
English 3 Volunteer
Dealing With Employee Trauma
Innovative Interfaces Demonstration
Communication Challenges in a Technological Environment
OCLC PRISM Workshop
NOTIS Demonstration
Disability Awareness
ASA Retreat: Managing Adversity
American Indian Reparations Movement Lecture

Mahmoud Omidshar

How to Effectively Run & Participate in Meetings & Committees
Intermediate DOS

Reynaldo Quitos

English 3 Volunteer
Tri-Mentor Volunteer
Breaking Down Barriers
Communication Challenges in a Technological Environment
How to Effectively Run & Participate in Meetings & Committees
Introduction to WordPerfect

Keith Roberts

CPR and First Aid Training

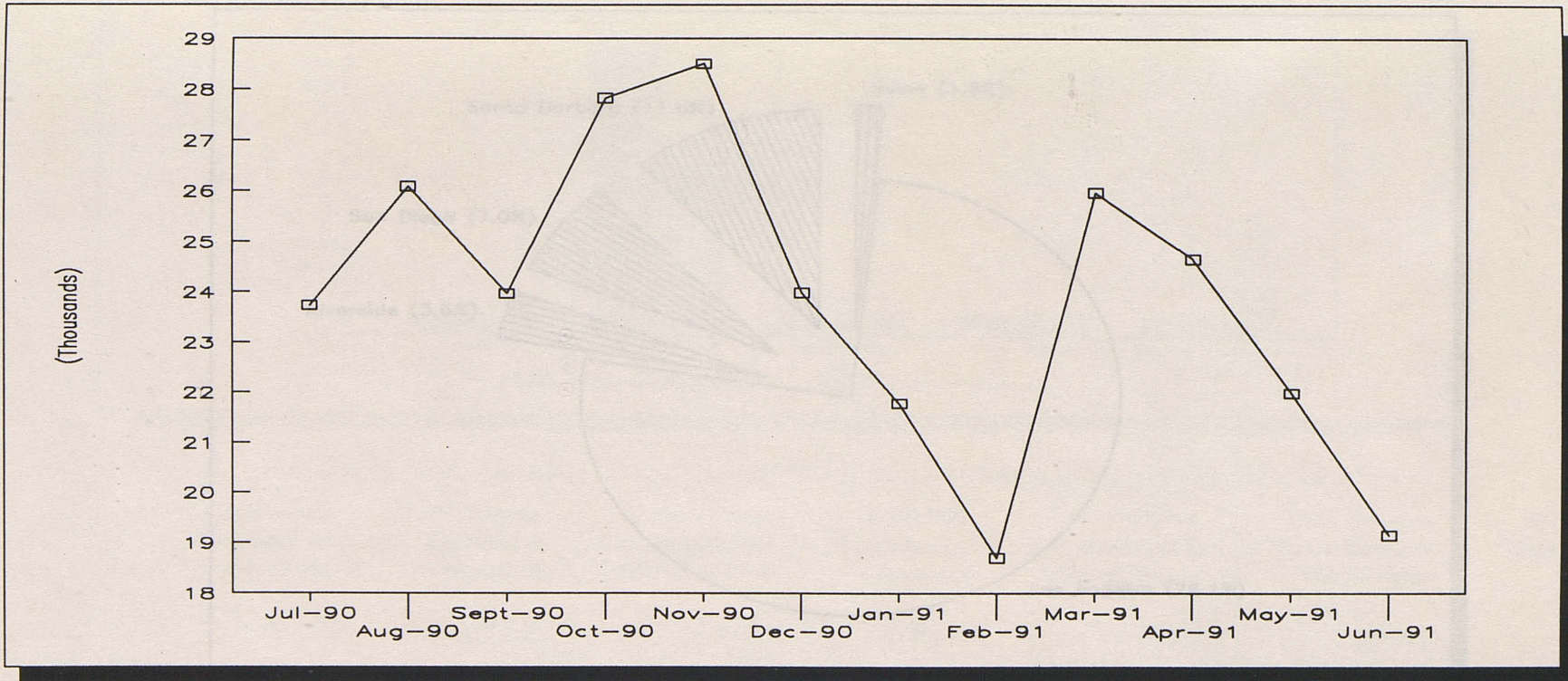
David Scholl

Supervisory Principles Laboratory
Affirmative Action
Job Analysis, Classification and Selection

**U.C. SOUTHERN REGIONAL LIBRARY FACILITY
SELECTED STATISTICS - 1990/91**

	July-90	Aug-90	Sept-90	Oct-90	Nov-90	Dec-90	Jan-91	Feb-91	Mar-91	Apr-91	May-91	June-91	1990/91 TOTAL	1987/90 TOTAL	GRAND TOTAL TO DATE
DEACCESSIONED ITEMS															
Irvine	0	0	0	0	0	0	0	75	0	6	0	1	82	108	190
Los Angeles	0	0	0	5	40	0	1	3	4	4	1	3	61	151	212
Riverside	0	0	0	8	0	0	0	0	0	0	0	0	8	55	63
San Diego	0	0	0	30	0	0	0	7	0	9	0	0	46	46	92
Santa Barbara	0	0	0	4	0	0	0	0	1	0	1	0	6	85	91
TOTAL	0	0	0	47	40	0	1	85	5	19	2	4	203	445	648
PROCESSING PROBLEMS REPORTED TO DEPOSITING CAMPUSES FOR RESOLUTION															
Irvine	4	155	0	0	25	38	11	23	23	2	1	135	417	2,464	2,881
Los Angeles	238	329	177	905	623	446	918	373	699	823	922	827	7,280	17,712	24,992
Riverside	0	98	59	4	145	10	153	0	0	2	0	0	471	1,634	2,105
San Diego	21	25	633	434	15	265	299	393	255	4	121	75	2,540	7,460	10,000
Santa Barbara	190	324	428	40	40	17	146	23	877	167	80	357	2,689	5,461	8,150
TOTAL	453	931	1,297	1,383	848	776	1,527	812	1,854	998	1,124	1,394	13,397	34,731	48,128
FAX REQUESTS															
Irvine	0	3	3	2	1	0	12	3	1	2	2	2	31	186	217
Riverside	4	12	5	8	5	1	25	4	5	9	7	2	87	180	267
San Diego	16	15	5	12	5	5	9	15	10	4	3	1	100	241	341
Santa Barbara	11	28	17	23	24	14	31	10	17	31	24	25	255	552	807
Berkeley	0	4	0	0	0	0	0	0	0	0	0	0	4	0	4
Davis	3	0	0	0	0	2	0	0	0	0	1	0	6	0	6
San Francisco	1	1	0	1	0	1	1	2	2	0	0	0	9	17	26
Santa Cruz	2	0	1	0	3	1	1	0	1	1	1	1	12	55	67
Livermore	3	0	2	1	2	0	3	3	2	1	5	1	23	66	89
Other	0	1	4	17	5	4	2	4	5	1	1	4	48	106	154
TOTAL	40	63	33	47	40	24	82	37	38	48	43	32	527	1,297	1,824
NUMBER OF ON-SITE USERS	151	125	96	159	226	129	139	141	164	184	180	129	1,823	4,843	6,666

**U.C. Southern Regional Library Facility
Items Received 1990/91**



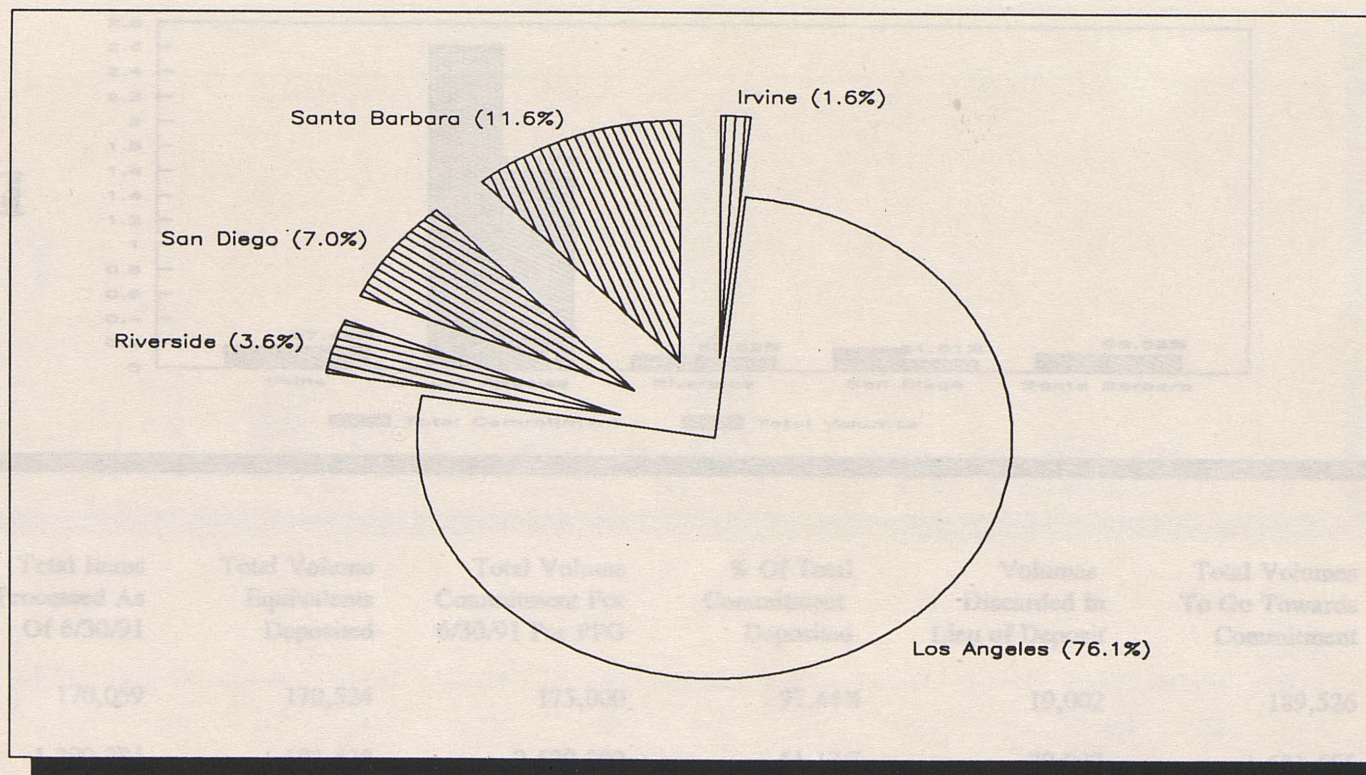
15

Number of Items Received

	July-90	Aug-90	Sept-90	Oct-90	Nov-90	Dec-90	Jan-91	Feb-91	Mar-91	Apr-91	May-91	June-91	1990/91 TOTAL	1987/90 TOTAL	GRAND TOTAL TO DATE
	Irvine	0	1,447	0	0	0	0	0	0	0	913	0	0	2,360	160,611
Los Angeles	15,128	19,026	19,215	20,632	19,667	17,835	18,325	18,698	20,396	21,233	16,817	14,312	221,284 *	1,157,530	1,378,814
Riverside	1,870	1,593	0	0	1,803	0	0	0	2,439	0	2,451	2,400	12,556	89,600	102,156
San Diego	25	1,920	2,655	5,298	4,816	3,410	0	0	0	0	0	0	18,124	83,473	101,597
Santa Barbara	6,706	2,097	2,094	1,896	2,214	2,739	3,456	0	3,138	2,505	2,719	2,435	31,999	109,153	141,152
TOTAL	23,729	26,083	23,964	27,826	28,500	23,984	21,781	18,698	25,973	24,651	21,987	19,147	286,323	1,600,367	1,886,690

* Revised: The 1987/88 statistics previously reported were incomplete. Total adjusted by +75,531.

U.C. SOUTHERN REGIONAL LIBRARY FACILITY 1990/91 ITEMS ADDED BY CAMPUS

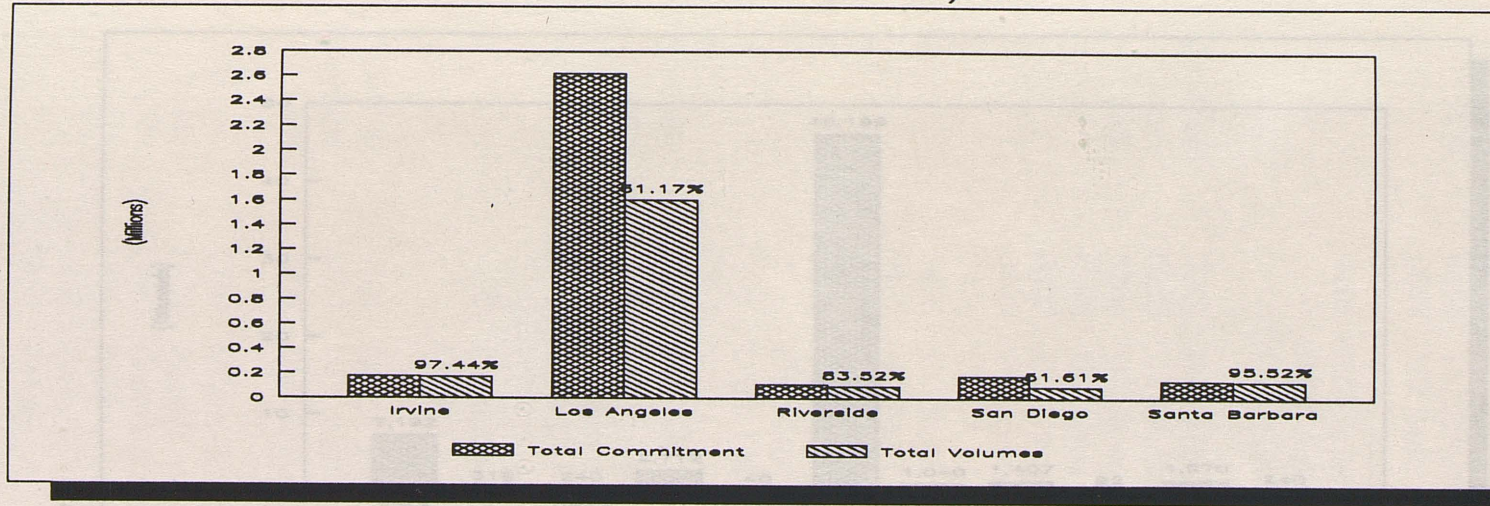


16

ITEMS ADDED

	July-90	Aug-90	Sept-90	Oct-90	Nov-90	Dec-90	Jan-91	Feb-91	Mar-91	Apr-91	May-91	June-91	1990/91 TOTAL	1987/90 TOTAL	GRAND TOTAL TO DATE
	Irvine	819	574	736	125	0	33	137	82	32	1,937	42	80	4,597	165,462
Los Angeles	21,503	19,070	19,240	18,174	13,620	10,901	11,684	17,433	17,520	23,579	21,707	24,805	219,236	1,171,048	1,390,284
Riverside	899	1,399	1,006	19	906	631	0	141	843	1,907	1,821	845	10,417	84,104	94,521
San Diego	317	1,681	1,435	2,699	3,681	2,647	3,666	2,096	1,236	0	555	243	20,256	68,855	89,111
Santa Barbara	3,647	6,996	1,041	1,792	1,564	1,025	2,762	2,634	2,226	1,930	5,667	2,206	33,490	104,777	138,267
TOTAL	27,185	29,720	23,458	22,809	19,771	15,237	18,249	22,386	21,857	29,353	29,792	28,179	287,996	1,594,246	1,882,242

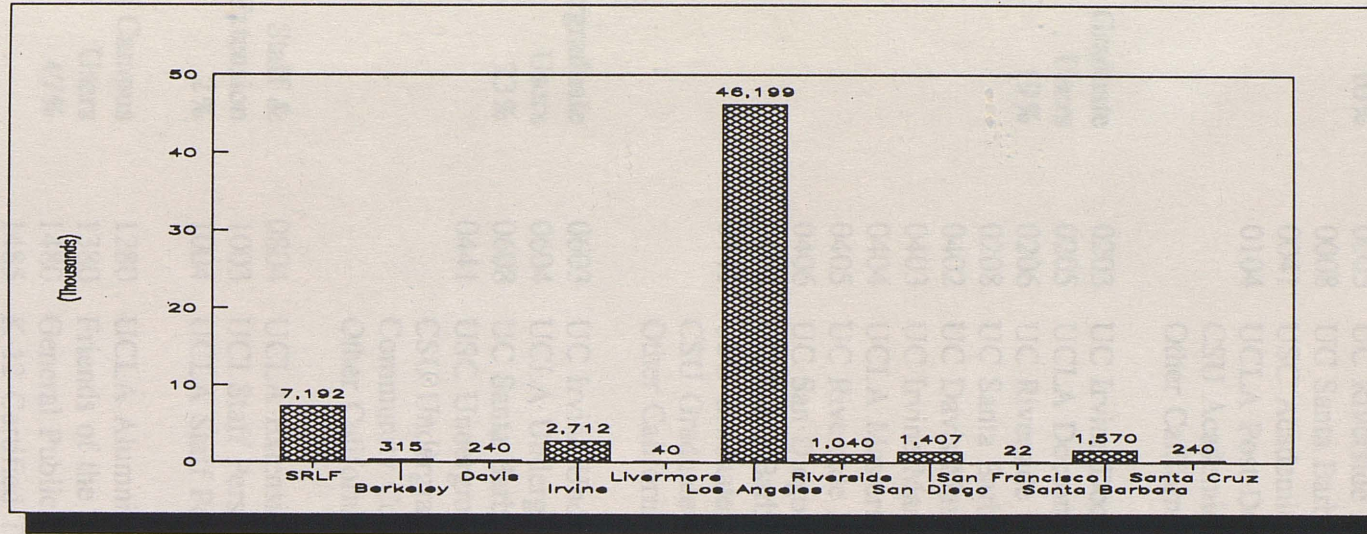
Campus Commitment Rates In Volume Equivalents As Of June 30, 1991



17

	Total Items Processed As Of 6/30/91	Total Volume Equivalents Deposited	Total Volume Commitment For 6/30/91 Per PPG	% Of Total Commitment Deposited	Volumes Discarded In Lieu of Deposit	Total Volumes To Go Towards Commitment	% Of Total Commitment Met
Irvine	170,059	170,524	175,000	97.44%	19,002	189,526	108.30%
Los Angeles	1,390,284	1,602,628	2,620,000	61.17%	79,027	1,681,655	64.19%
Riverside	94,521	96,044	115,000	83.52%	0	96,044	83.52%
San Diego	89,111	93,106	180,000	51.73%	165,982	259,088	143.94%
Santa Barbara	138,267	138,501	145,000	95.52%	0	138,501	95.52%
TOTAL	1,882,242	2,100,803	3,235,000	64.94%	264,011	2,364,814	73.10%

UC Southern Regional Library Facility 1990/91 Paging Requests By Location



18

PAGING REQUESTS

	July-90	Aug-90	Sept-90	Oct-90	Nov-90	Dec-90	Jan-91	Feb-91	Mar-91	Apr-91	May-91	June-91	1990/91 TOTAL	1987/90 TOTAL	GRAND TOTAL TO DATE
SRLF On Site Requests	444	689	442	622	737	513	669	609	493	754	654	566	7,192	15,570	22,762
Requests From Campus Libraries															
Berkeley	18	24	16	26	26	24	28	31	29	33	38	22	315	66	381
Davis	13	15	9	25	16	10	24	28	24	21	44	11	240	323	563
Irvine	188	215	213	294	228	162	244	268	222	284	211	183	2,712	4,083	6,795
Livermore	1	4	2	1	3	0	3	5	9	5	6	1	40	94	134
Los Angeles	3,428	2,815	2,407	4,206	4,626	3,057	3,755	4,292	4,008	4,778	5,260	3,567	46,199	53,984	100,183
Riverside	54	84	45	74	82	69	86	58	149	136	106	97	1,040	1,469	2,509
San Diego	144	61	69	71	111	85	101	148	122	164	218	113	1,407	1,878	3,285
San Francisco	1	1	0	1	0	2	2	3	3	4	5	0	22	29	51
Santa Barbara	75	86	87	164	129	69	132	137	169	208	207	107	1,570	1,675	3,245
Santa Cruz	13	9	6	14	19	18	32	35	19	24	40	11	240	303	543
SUBTOTAL	3,935	3,314	2,854	4,876	5,240	3,496	4,407	5,005	4,754	5,657	6,135	4,112	53,785	103,635	157,420
GRAND TOTAL	4,379	4,003	3,296	5,498	5,977	4,009	5,076	5,614	5,247	6,411	6,789	4,678	60,977	117,575	178,552

SRLF On-Site User Profile

July 1990 through June 1991

		<u>USER CATEGORY</u>	<u># USERS</u>	
Faculty Users 10%	0003	UC Irvine Academic	1	
	0004	UCLA Academic	115	6%
	0005	UC Riverside Academic	1	
	0008	UC Santa Barbara Academic	2	
	0041	USC Academic	10	
	0104	UCLA Post-Doctoral Fellows	12	
		CSU Academic	16	
		Other California Institution Academic	18	
Graduate Users 19%	0203	UC Irvine Doctoral Students	3	
	0205	UCLA Doctoral Students	102	6%
	0206	UC Riverside Doctoral Students	6	
	0208	UC Santa Barbara Doctoral Students	1	
	0402	UC Davis Masters	3	
	0403	UC Irvine Masters Students	5	
	0404	UCLA Masters Students	173	10%
	0405	UC Riverside Masters Students	3	
	0406	UC San Diego Masters Students	1	
	0408	UC Santa Barbara Masters Students	5	
	0441	USC Graduate Students	9	
		CSU Graduate Students	8	
		Other California Graduate Students	20	
Undergraduate Users 23%	0603	UC Irvine Undergrad Students	2	
	0604	UCLA Undergrad Students	389	21%
	0608	UC Santa Barbara Undergrad Students	1	
	0441	USC Undergrad Students	1	
		CSU Undergrad Students	4	
		Community College Students	6	
		Other California Undergrad Students	12	
Staff & Extension 2%	0804	UCLA Extension Students	15	
	1003	UCI Staff Personnel	1	
	1004	UCLA Staff Personnel	24	
Off Campus Users 47%	1280	UCLA Alumni	56	3%
	1380	Friends of the UCLA Library	296	16%
	1480	General Public, Courtesy	18	
	1485	K-12 Certified Teacher	1	
	1680	General Public, Fee	32	
	1880	Reference	105	6%
	Without Library Card	<u>341</u>	19%	
			Total Users	1,818

