

University of California  
Southern Regional Library

Annual Report  
1992/93







# ANNUAL REPORT 1992/93

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## I. SUMMARY

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As in the previous year, the SRLF began 1992/93 with much concern over diminishing resources and ever increasing demands for public services. When the 1991/92 year ended, three career staff positions were vacant and one casual appointment had been added in response to a 3% budget reduction. SRLF was advised by UCOP to prepare for a 1992/93 budget reduction ranging from a low of 3% to a high of 10%. So SRLF managers went forward expecting the worst and hoping for the best.

Allocations for new deposits were reduced this year from 300,000 in 1991/92 to 215,000 items. This reduction was mandated by the expectation that circulation workloads would grow 25% and by the existing staff vacancies. Fortunately for SRLF and our depositors, the 215,000 allocation was adequate to meet the needs of all campus libraries. The year end total of new deposits received was 196,916 items. Our expectations for increased circulation were realized this year by a 27% growth in paging requests.

By midpoint in the year SRLF had still not received a budget cut. Hesitant to commit all our resources, a 5% reduction remained as a target figure in the operating budget. By February it was beginning to appear that SRLF would be spared any reduction. But alas, in March 1993 an unannounced reduction of \$46,000 (5%) appeared on the ledgers. With this transaction, the fate of now six vacant career positions was sealed: these positions would remain unfilled given this budget cut and anticipated cuts in 1993/94. To help compensate for the vacant career positions, four casual staff appointments were established at mid-year. These appointments represent three FTE and most of their efforts were devoted to paging and other related circulation activities.

With the Board's approval \$12,000 from the 1992/93 budget has been committed for long needed ORION programming enhancements. When complete in 1993/94, these enhancements will allow processing of deposits that are duplicated on the owning campus. When the processing of such deposits are complete, ORION and MELVYL records in synchronicity will accurately reflect SRLF as a holding location, thereby providing better access to these materials.

Among all the uncertainties of the budget, significant gains were made in administrative computing. By the end of the fiscal year components of the local area network were fully installed and operational. At this point the SRLF was also positioning itself to begin new and expanded interlibrary loan services, including Ariel and document delivery through ORION Express and MELVYL Request. Following on these advancements, the SRLF will be able to provide greater access to the collections through a wide variety options for users throughout the University system.



## II. SIGNIFICANT EVENTS AND ACCOMPLISHMENTS

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1. New receipts totalled 196,916 for the year, short of the 215,000 allocation and down 38% from the previous year.
2. Staff processed 240,978 new deposits, of which 229,723 items were added to the collection. This figure includes the 196,916 new deposits and a backlog of ca. 46,000 previously unprocessed items.

Processing staff also "reprocessed" 27,248 duplicate deposits. These deposits, formerly barcoded in the X collection, were given new barcodes, coded with the description of "Copy X" and then integrated into the regular collection. Duplicate deposits have been processed in this manner since 1991, allowing staff to incorporate these deposits into the regular workstream and shelving areas. Special handling of duplicates is eliminated, thereby improving efficiency for processing and shelving.

The combined total of processed and reprocessed items for 1992/93 is 268,226, surpassing the year's goal of 245,000 by 9%! This is an outstanding accomplishment given the fact that processing staff hours were reduced by almost 2 FTE from the previous year.

3. During 1992/93, 91,706 paging requests were filled. This is an increase of 27% over the previous year. Requests from on-site users accounted for 16% of all paging requests received.

This year's total of on-site users increased by 59% to 3,528, while the number of items requested by on-site users jumped by a phenomenal 89% to 15,008 items. On-site requests are typically filled within five minutes.

4. Complete installation and implementation of the Local Area Network. Terminations of the fiber optic cables between SRLF and the campus backbone were modified to provide more stable, reliable connections. System software, including DOS, Wordperfect, Workplace for DOS, and Excel, were loaded onto the File Server. Individual PCs and users were brought onto the LAN, with training sessions for users provided by Administrative staff.
5. Job descriptions of all administrative staff were revised. Organizational changes were implemented, consistent with new job duties related to the LAN installation and personnel and payroll functions.
6. Job description of the Senior Automotive Equipment Operator was revised and a backup driver was established from among existing staff positions. With two designated drivers, SRLF will not need to cancel scheduled pickups due to unavailability of drivers.



7. Loan periods of SRLF deposits to UC borrowers were modified. Materials paged back to campus libraries are given a rotating one-year loan. Loan periods to SRLF on-site users are: one quarter for faculty and graduate students; four weeks for undergraduates; two weeks for all other categories of borrowers.
8. Most backlogs of processable materials were eliminated in 1992/93. A small backlog of deposits remains awaiting ORION programming enhancements (ca. 7000 volumes).
9. Procedures for processing microfiche deposits were formalized and implemented. During the summer quarter, 887.5 linear feet of microfiche were processed.
10. Shelving space was consolidated on Level 1 with the intershelving of "K" boxes and "J" newspaper bundles. This consolidation will allow more efficient use of shelf space as Phase I nears capacity.
11. New forms were created for campus use, designed to notify SRLF staff whenever corrections are made to MELVYL records **after** SRLF deposit and processing has been completed.
12. A problem resolution chart for serial deposits was completed after consulting with campus cataloging and technical processing staff. The chart, which provides campus-specific information for handling serial problems, was distributed to campuses and SRLF staff.
13. ORION programming was completed to enable processing of deposits from UCLA's Chicano Studies Center and the Ethnomusicology Library.
14. SRLF staff work with architect and UCLA Capital Programs staff to finalize Phase II working drawings. Contributions by SRLF included designs for remodeling the existing Circulation and Receiving areas, specifications for movable compact shelving, enhanced security systems, and book stack lighting controls.
15. In September 1992, SRLF became a professional library moving company (on a cost recovery basis) when it moved 24,000 volumes from the Los Angeles County Medical Association (LACMA) Library to the SRLF, contracted by the UCLA Biomedical Library. Then again in December SRLF was called upon to move materials for UCLA's East Asian Library and the Department of Special Collections. Materials were moved from the Powell Library Building (now undergoing seismic renovation) to Towell (temporary Powell) and the SRLF. As a part of this move SRLF staff also reboxed EAL's King Hu Collection, which is a permanent deposit at SRLF.



16. SRLF takes action to participate in new interlibrary loan and document delivery services: Ariel software and equipment was purchased (installation and implementation are expected to be complete in the summer of 1993) and SRLF was given the go-ahead to become an ORION Express site (ORION programming to accomplish this will be completed in Winter, 1994).
17. SRLF participated in the federally funded City of Los Angeles Summer Youth Project by employing four youths for an eight week period. The project aimed to create a positive employment experience for inner-city youths between the ages of 14 and 21. SRLF staff mentored and taught the youths about work habits, helped them to develop a variety of general job skills including word processing, and trained the youth to perform fundamental library tasks of shelving, paging and circulation transactions. The program was a highlight of the year for many SRLF staff members.
18. The December meeting of the SRL Board was conducted via video conferencing from four sites: UCLA, UCR, UCSD and Oakland. This relatively new technology provides voice-activated video images between the sites. Both the audio and video transmissions were very clear. Significant travel time was saved by Board members who attended from their "home" location.
19. Unfortunate event: heavy rainstorms on February 18 caused a roof leak into the book storage area. The cause of the leak was found to be roof drains that had become clogged with debris. The leak was discovered quickly and damage was kept to a minimum. Fewer than 200 books were affected with water damage, and less than a dozen needed repair after the drying process was complete. Routine maintenance of all roof drains will prevent repeats of this problem.
20. SRLF participates in team building/needs assessment program. Facilitators from Campus Human Resources interviewed staff and provided a report on the department strengths, weaknesses, and level of satisfaction expressed by individual staff members. This program will continue into 1993/94 with team building exercises for SRLF managers.



### III. SHORT TERM GOALS AND STRATEGIES FOR 1993/94

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1. Complete final installation of telecommunications software on the LAN. Installation of PC 3270 Network Version will enable all PCs that do not have individual 3270 cards to access ORION, electronic mail, telnet and the internet via the token ring connections.
2. Become full participant on the OASIS system, UCLA's online Administrative Information Services. SRLF administrative staff will receive access and training during the summer and fall of 1993 which will allow online access and inquiry to PAC (purchasing and accounts payable records), Financial Services, online recharges, and EDB (employee database) inquiries.
3. Complete staff reorganization plan for the Public Service section.
4. Continue developing plans for expanded ILL services and document delivery, including the following
  - .complete cost study of expenses for filling ILL requests
  - .develop fee structure for non-UC ILL requests
  - .develop workflow and accounting system for ORION Express at the SRLF
  - .complete Ariel installation and train staff in its use
  - .implement MELVYL Request and MELVYL Mail as alternate means for users to submit paging requests to SRLF
5. Prepare and articulate SRLF needs and specifications for ORION 2, the next generation of a vendor-based ORION system.
6. Clarify and coordinate planning, budget and accounting changes with appropriate UCLA departments as the administration of SRLF is transferred from UCOP to the UCLA campus.
7. Prepare for the physical impact and disruptions as SRLF Phase 2 construction begins. Preparations include relocating storage rooms and equipment space that will be lost during construction, and reorganizing the ILL work area while remodeling of this area is completed.
8. Continue team building program for SRLF managers. Working with facilitators from Campus Human Resources, complete more in-depth interviews and exercises to identify problem areas and to promote greater team effort among managers.
9. Conduct a department "retreat" of all staff to define and articulate a mission statement and department goals, and to initiate Continuous Quality Improvement mechanisms at the SRLF.



10. Complete ORION programming enhancements that will allow SRLF processing and updating of holdings when multiple segments for one campus exist in the MELVYL record. Work on this project was resumed in earnest in late 1992/93 and is expected to be complete by December 1993.
11. Develop guidelines and procedures for the deposit of master negative microforms. In 1992/93 the SRLF began accepting deposit of master microfilm from UC Berkeley. This is the first step in a proposed plan to store master negative microforms in the more remote Regional Facility (e.g., masters from the southern UC campuses will be stored at the NRLF; masters from the northern UC campuses will be stored at the SRLF). The UCB/SRLF arrangement provides permanent storage space for Berkeley, but the systemwide guidelines and procedures for processing the deposits are yet to be completed. At the present time, UCB is responsible for updating MELVYL and GLADIS records to reflect the SRLF holding location. No records have yet been copied into SRLF's ORION file and the collection has not yet been formally added to the SRLF.

The next phase in developing procedures for master microforms will involve discussions between SRLF and UCLA. Meetings will begin in the first quarter of 1993/94 and it is hoped that interim storage will be provided for UCLA master negatives until such time as the Ad Hoc Task Force on Archival Microfilm Negatives can convene and produce the formal guidelines for UC Archival Microform storage.

12. Maintain current staffing level so that processing productivity and public service standards are not compromised.



#### IV. CONCERNS FOR OPERATIONS

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1. Administrative transfer of the SRLF from UCOP to UCLA.

a. Budget: UCOP and the campuses are taking cuts from 1993/94 department budgets. In negotiating the transfer of SRLF from UCOP to UCLA administration there is much concern that the SRLF not be cut both by UCOP and the campus.

b. Clarify permanent allocations to the RLFs and ensure equal distribution of funds between the two facilities. Over the past years, allocations to NRLF and SRLF have differed. SRLF hopes that parity can be reached as permanent allocations are made during the administrative transfers of the Regional Facilities.

c. Establish new SRLF "location 4" accounts at UCLA immediately following the official transfer so that retrospective transfers of expenses can be kept to a minimum.

2. Impact of budget reductions on operations.

In response to the 1992/93 budget reduction of 5% (ca. \$46,000) and in anticipation of another 3-5% permanent reduction in 1993/94, six career staff positions remain unfilled. However, SRLF's commitment to our depositors and users requires that we maintain a high level of technical and public service productivity. The public service commitment to maintain a 24 hour turn around for all paging requests remains the department's number one goal. At the same time, SRLF will strive to meet the needs of all depositors. We are relieved to report that projections for 1993/94 new deposits are within the processing capacity of the current staff level. Unless there is further staff turnover during the year, SRLF will successfully meet the deposit needs of the campus libraries.

The deposit allocations for 1993/94 will be reduced 9% from the previous year. This reduction has been planned in response to the reduced staff and the ever increasing public service demands. Paging requests increased by 27% in 1992/93. SRLF expects to see similar increases in the 1993/94 year.

3. Upgrade and replacement of equipment.

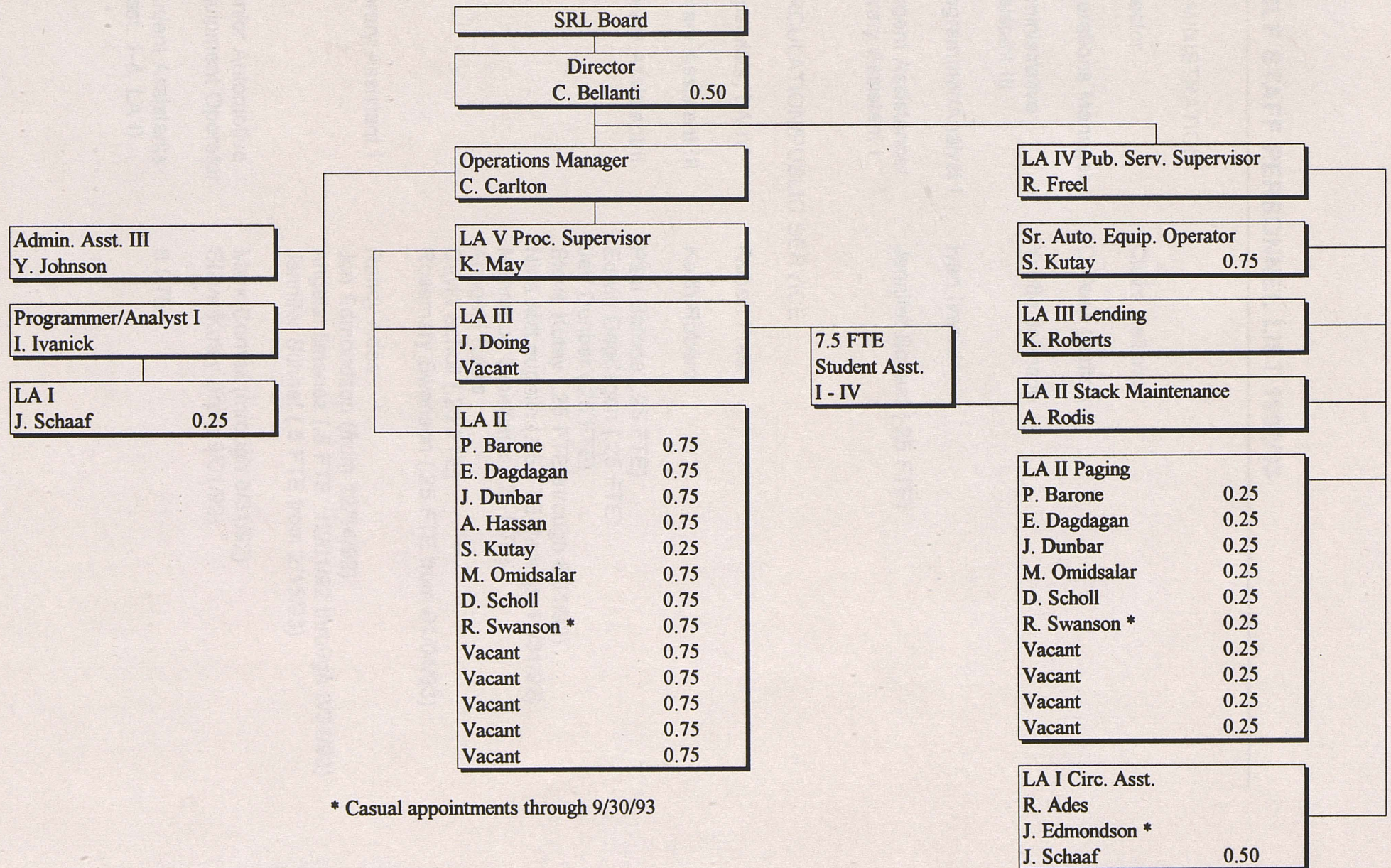
As microcomputing needs have grown and become more sophisticated, individual personal computers and peripheral equipment have been replaced with newer, bigger, and faster machines. Fortunately over the past five years the operating budget has been adequate for funding most equipment purchases, including the Local Area Network and the Ariel workstation.



The SRLF is now six years old and will soon face the need of replacing the original processing workstations. This is expected to be a gradual process as machines fail and reserves in storage are exhausted. During the 1993/94 year, administrative staff and supervisors will be investigating new equipment options and will prepare a plan for replacing and upgrading the existing IBM workstations. In this investigative process, SRLF will search for cost-saving approaches and may move from the dedicated terminal stations to a more flexible, LAN-based environment. An additional consideration for the direction we take will be the decisions that are made for ORION 2, UCLA's next generation of ORION. In the next few years as many as 25 IBM terminals will be upgraded. The challenge and concern for the SRLF will be budgeting adequately and selecting carefully the new equipment.



## Southern Regional Library Facility Organizational Chart as of June 30, 1993



\* Casual appointments through 9/30/93



PROCESSING

Supervisor, LA V

Karen May

Library Assistant III

John Doing  
Dora Ho (through 5/31/93)

Library Assistant II

Paul Barone (.75 FTE)  
Edwin Dagdagan (.75 FTE)  
Jeff Dunbar (.75 FTE)  
Ali Hassan (.5 FTE)  
Steve Kutay (.75 FTE through 8/31/92)  
Nina McLaughlin (.5 FTE through 12/31/92)  
Mahmoud Omidsalar (.75 FTE)  
David Scholl (.75 FTE)  
Rosemary Swanson (.75 FTE from 01/04/93)



## STAFF DEVELOPMENT ACTIVITIES

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- Randy Ades            In-Service Classes:  
Exploring the Internet (November, 1992)  
Writing Effectively (November, 1992)
- Paul Barone            In-Service Classes:  
Writing Effectively (November, 1992)  
Career Directions at UCLA (December, 1992)  
Career Development Program (May, 1993)
- Claire Bellanti        Programs/Conferences:  
MSAP Connection (Management Skills Assessment Program)  
(September, 1992)  
ALA MidWinter Conference (January, 1993)  
ALA Annual Convention (June, 1993)
- Committees:  
Chair, Campbell Book Competition  
PSC Liaison, PSC Disability Committee  
Chair, Arts Circulation Review Committee  
Coordinator, Public Information Kiosk Planning  
Member, "Magic Wall" Committee for ORION 2 Planning  
Member, Search Committee for LIS Administrative Analyst  
Member, UCLA Staff Affirmative Action Training Program  
Selection Committee  
Co-Chair, ALA/LAMA Storage Discussion Group
- Colleen Carlton      In-Service Classes:  
Exploring the Internet (November, 1992)  
Planning for Your Retirement (December, 1992)  
Benefits Training for Department Representatives (December,  
1992)
- Programs/Conferences:  
MSAP Connection (Management Skills Assessment Program)  
(September, 1992)  
LAPNet: Cooperating to Preserve California's Information  
Resources (November, 1992)  
MELVYL System Update (March, 1993)  
ALA/ALCTS Program: The Magnetic Media Challenge (May,  
1993)
- Committees:  
Member, Ad Hoc Task Force on Archival Microfilm Negatives



- Edwin Dagdagan    In-Service Classes:  
Sexual Harrassment Workshop (March, 1993)
- Jeff Dunbar        In-Service Classes:  
Sexual Harrassment Workshop (March, 1993)
- Robert Freel        In-Service Classes:  
Exploring the Internet (November, 1992)  
Your Ledgers (November, 1992)  
Internet Workshop (December, 1992)  
Planning for Your Retirement (March, 1993)  
WordPerfect Level 2 (June, 1993)  
Excel Spreadsheet Level 2 (June, 1993)
- Programs/Conferences:  
ALA Annual Convention (June, 1993)
- Committees:  
Member, Circulation Advisory Committee  
Chair, Circulation Services Forum
- Ali Hassan            In-Service Classes:  
Speaking Effectively (September, 1992)  
Writing Effectively (October, 1992)  
Writing Basics (December, 1992)
- Dora Ho              In-Service Classes:  
Conducting Meetings (September, 1992)  
Training for Trainers (November, 1992)  
Dealing with Difficult People (February, 1993)  
Moving Into New Levels of Management (May, 1993)
- Programs/Conferences:  
ALA Annual Convention (June, 1993)
- Ivan Ivanick         In-Service Classes:  
Paradox Database Management (July, 1992)  
Designing Databases (August, 1992)  
Local Area Networks (August, 1992)  
The Internet and More (September, 1992)
- Yvette Johnson     In-Service Classes:  
Excel Spreadsheets (July, 1992)  
Local Area Networks (August, 1992)  
An Introduction to Windows (September, 1992)  
Exploring the Internet (November, 1992)



Karen May

In-Service Classes:

Exploring the Internet (March, 1993)  
Sexual Harrassment Workshop (March, 1993)

Programs/Conferences:

CLA Annual Convention (November, 1992)

Keith Roberts

In-Service Classes:

An Introduction to Windows (November, 1992)

Antigoni Rodis

In-Service Classes:

Conducting Meetings (September, 1992)  
E-Mail and ListServ (October, 1992)  
CPR and First Aid Training (October, 1992)  
Building Productive Work Relationships (November, 1992)  
Training for Trainers (November, 1992)  
Assertive Communications (November, 1992)  
Your Ledgers (November, 1992)  
Dealing with Difficult People (December, 1992)  
Excel Spreadsheet Level 2 (June, 1993)  
WordPerfect Level 2 (June, 1993)

David Scholl

In-Service Classes:

Communication Skills for Non-Supervisors (October, 1992)  
Insurance Programs (October, 1992)  
Assertive Communication (November, 1992)  
Training for Trainers (November, 1992)



# Appendix IV.

## Public Service Statistics



## U.C. Southern Regional Library Facility Selected Statistics - 1992/93

GRAND

REQUESTS FILLED 1992/93 1987/92 TOTAL

BY FAX TOTAL TOTAL TO DATE

Jul-92 Aug-92 Sep-92 Oct-92 Nov-92 Dec-92 Jan-93 Feb-93 Mar-93 Apr-93 May-93 Jun-93

	Jul-92	Aug-92	Sep-92	Oct-92	Nov-92	Dec-92	Jan-93	Feb-93	Mar-93	Apr-93	May-93	Jun-93	TOTAL	TOTAL	TOTAL TO DATE
Irvine	0	0	0	0	0	0	0	3	0	0	1	0	4	237	241
Riverside	1	0	0	4	0	0	2	1	0	0	0	0	8	286	294
San Diego	1	4	0	1	7	2	2	5	2	2	3	1	30	374	404
Santa Barbara	7	1	1	4	2	0	0	2	0	1	0	0	18	868	886
Berkeley	0	0	0	0	0	0	0	0	0	0	0	0	0	6	6
Davis	0	0	0	0	0	0	0	0	0	0	0	0	0	8	8
San Francisco	1	0	0	0	0	1	0	0	0	1	0	1	4	28	32
Santa Cruz	0	0	0	0	0	0	0	0	0	0	0	0	0	70	70
Livermore	1	0	0	0	1	0	0	0	0	0	0	0	2	93	95
Stanford	1	0	0	0	0	0	0	0	0	0	0	0	1	154	155
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	24	24
<b>TOTAL</b>	<b>12</b>	<b>5</b>	<b>1</b>	<b>9</b>	<b>10</b>	<b>3</b>	<b>4</b>	<b>11</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>67</b>	<b>2,148</b>	<b>2,215</b>

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GRAND

REQUESTS FILLED 1992/93 1987/92 TOTAL

BY PHOTOCOPY TOTAL TOTAL TO DATE

Jul-92 Aug-92 Sep-92 Oct-92 Nov-92 Dec-92 Jan-93 Feb-93 Mar-93 Apr-93 May-93 Jun-93

	Jul-92	Aug-92	Sep-92	Oct-92	Nov-92	Dec-92	Jan-93	Feb-93	Mar-93	Apr-93	May-93	Jun-93	TOTAL	TOTAL	TOTAL TO DATE
Irvine	1	2	0	2	0	0	1	0	0	0	0	0	6	6	12
Riverside	0	0	0	2	0	0	0	9	0	0	0	0	11	4	15
San Diego	4	6	5	18	10	2	17	18	11	10	5	3	109	50	159
Santa Barbara	22	17	22	33	39	19	37	54	39	44	53	30	409	206	615
Berkeley	5	6	3	10	11	8	5	4	0	5	3	0	60	34	94
Davis	2	2	4	7	6	2	2	2	1	5	0	4	37	10	47
San Francisco	0	1	1	0	0	2	0	0	1	1	2	2	10	5	15
Santa Cruz	5	7	1	0	4	1	3	1	1	0	1	1	25	6	31
Livermore	3	2	0	1	1	0	0	0	0	2	2	4	15	50	65
Stanford	1	0	0	2	0	1	0	0	2	1	2	4	13	3	16
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2
<b>TOTAL</b>	<b>43</b>	<b>43</b>	<b>36</b>	<b>75</b>	<b>71</b>	<b>35</b>	<b>65</b>	<b>88</b>	<b>55</b>	<b>68</b>	<b>68</b>	<b>48</b>	<b>695</b>	<b>376</b>	<b>1,071</b>



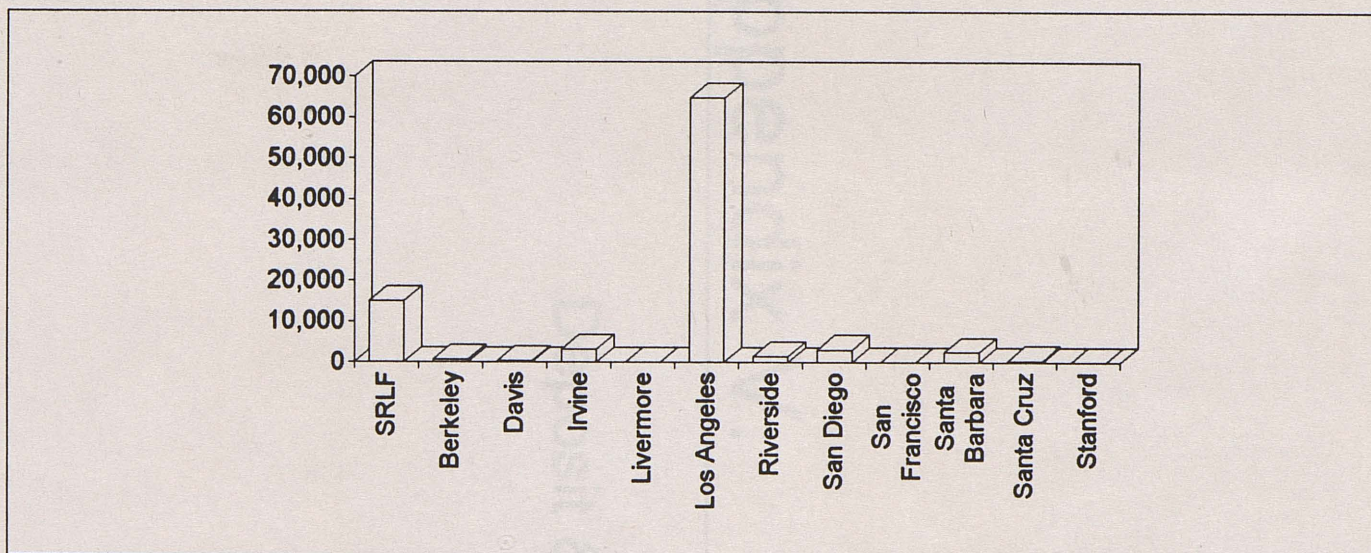
## SRLF On-Site User Profile

*July 1992 through June 1993*

		<u>USER CATEGORY</u>	<u># USERS</u>	
<b>Faculty Users 8%</b>	0001	UC Berkeley	2	
	0003	UC Irvine	7	
	0004	UCLA	231	6%
	0005	UC Riverside	5	
	0006	UC San Diego	1	
	0008	UC Santa Barbara	1	
	0104	UCLA Post-Doctoral Fellows	47	
<b>Graduate Users 15%</b>		UC Berkeley	3	
		UC Davis	3	
		UCLA	486	14%
		UC Irvine	7	
		UC Riverside	16	
		UC San Diego	5	
		UC Santa Barbara	12	
<b>Undergraduate Users 23%</b>	0601	UC Berkeley	3	
	0602	UC Davis	1	
	0603	UC Irvine	1	
	0604	UCLA	818	23%
	0606	UC San Diego	2	
	0608	UC Santa Barbara	1	
<b>Staff &amp; Extension 4%</b>	0800	UCLA Extension Faculty	6	
	0804	UCLA Extension Students	33	
		UCLA Staff Personnel & Family	91	
<b>Off Campus Users 49%</b>		CSU Academic	22	
		CSU Graduate Students	27	
		CSU Undergrad Students	11	
	0041	USC Academic	25	
	0441	USC Graduate Students	40	
	0641	USC Undergrad Students	9	
		Other California Institution Academic	24	
		Other California Graduate Students	12	
		Other California Undergrad Students	27	
	1280	UCLA Alumni	123	3%
		Other UC Alumni	29	
	1380	Friends of the UCLA Library	191	5%
	1480	General Public, Courtesy	36	
	1680	General Public, Level 5	61	
	1681	General Public, Level 10	24	
	1682	General Public, Level 20	24	
	16XX	Information Brokers/Library Services	263	7%
	1880	Reference	217	6%
		Other off campus card holders	5	
		Without Library Card	<u>576</u>	16%
Total Users			3,528	



## UC Southern Regional Library Facility 1992/93 Paging Requests By Location



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Paging Requests													1992/93	1987/92	GRAND
	Jul-92	Aug-92	Sep-92	Oct-92	Nov-92	Dec-92	Jan-93	Feb-93	Mar-93	Apr-93	May-93	Jun-93	TOTAL	TOTAL	TOTAL TO DATE
<b>SRLF - On Site Requests</b>	1,211	844	891	969	1,065	942	1,063	1,188	1,392	1,316	2,109	2,018	15,008	31,015	46,023
<b>Requests From Campus Libraries</b>															
<b>Berkeley</b>	1,211	844	891	969	1,065	942	1,063	1,188	1,392	1,316	2,109	2,018	15,008	864	15,872
<b>Davis</b>	232	179	224	290	292	130	296	308	359	350	272	301	3,233	801	4,034
<b>Irvine</b>	4,967	4,130	4,120	5,889	5,774	3,396	4,980	6,371	6,476	6,664	6,526	5,507	64,800	9,780	74,580
<b>Livermore</b>	108	78	99	110	147	63	121	124	166	165	161	68	1,410	235	1,645
<b>Los Angeles</b>	152	135	123	185	214	91	240	372	308	872	190	253	3,135	154,480	157,615
<b>Riverside</b>	141	136	194	268	228	66	196	259	168	424	263	144	2,487	3,914	6,401
<b>San Diego</b>	30	41	49	71	71	39	19	58	76	105	75	64	698	5,224	5,922
<b>San Francisco</b>	35	18	22	23	11	18	39	23	38	61	22	20	330	77	407
<b>Santa Barbara</b>	3	1	1	3	1	6	1	3	2	2	5	5	33	5,434	5,467
<b>Santa Cruz</b>	27	15	15	43	41	18	50	46	31	54	51	35	426	791	1,217
<b>L. Livermore</b>	7	2	0	2	6	0	2	1	1	5	2	3	31	-	31
<b>Stanford</b>	3	6	5	11	7	6	4	21	11	10	13	18	115	-	115
<b>SUBTOTAL</b>	6,916	5,585	5,743	7,864	7,857	4,775	7,011	8,774	9,028	10,028	9,689	8,436	91,706	181,600	273,306
<b>GRAND TOTAL</b>	8,127	6,429	6,634	8,833	8,922	5,717	8,074	9,962	10,420	11,344	11,798	10,454	106,714	212,615	319,329

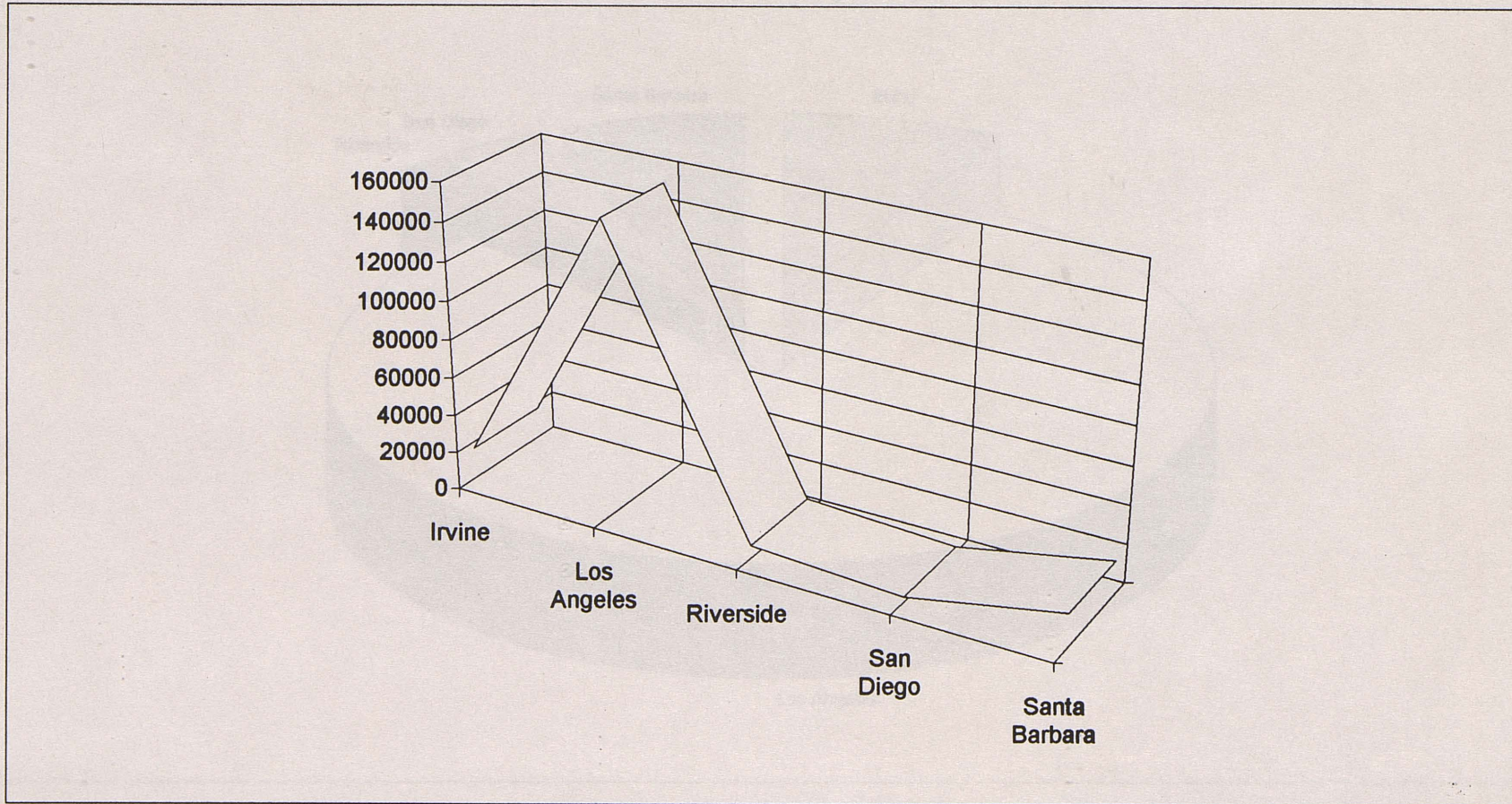


# Appendix V.

## Deposit & Processing Statistics



## U.C. Southern Regional Library Facility Items Received 1992/93



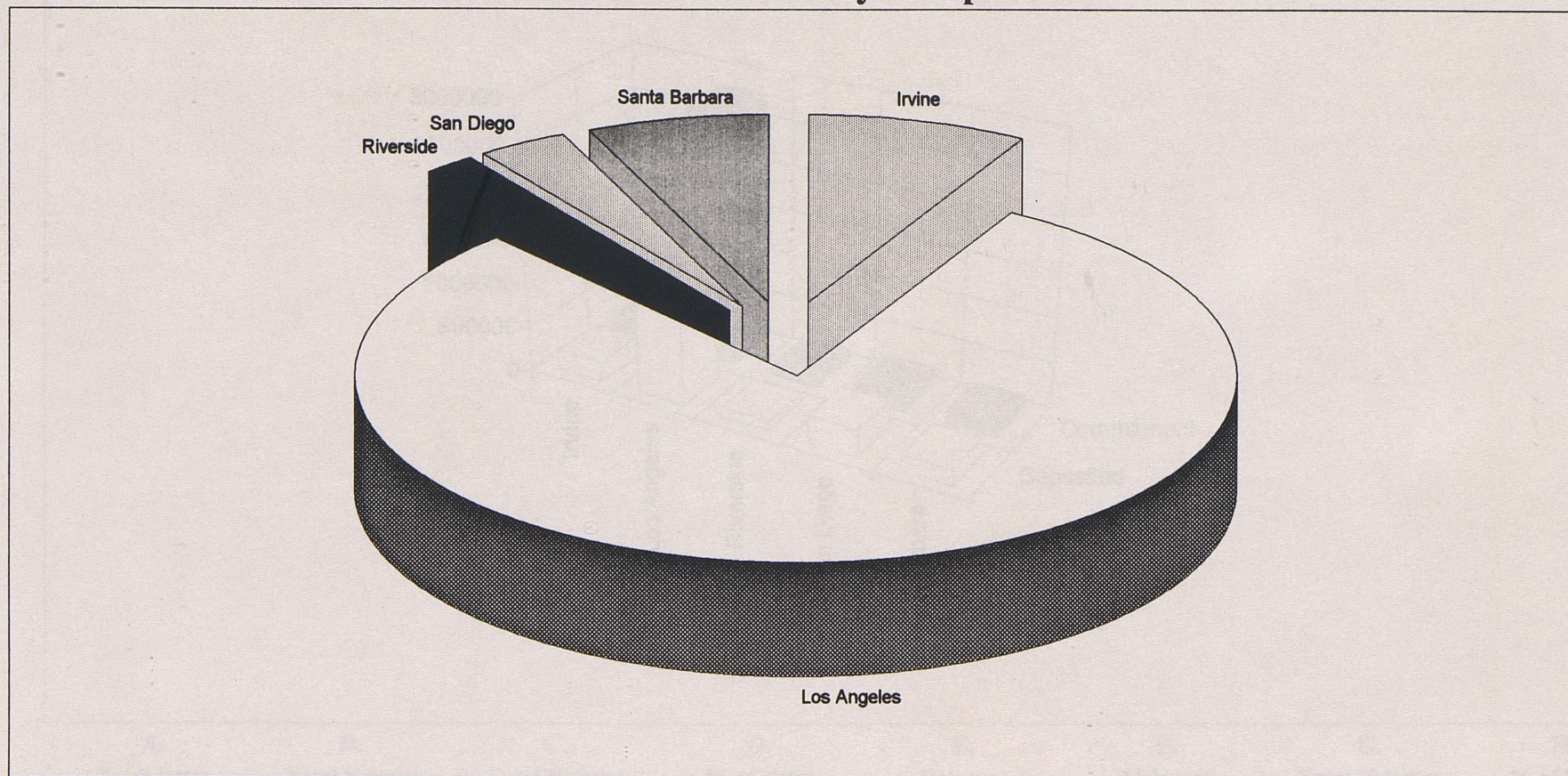
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### Number of Items Received

	Jul-92	Aug-92	Sep-92	Oct-92	Nov-92	Dec-92	Jan-93	Feb-93	Mar-93	Apr-93	May-93	Jun-93	1992/93 TOTAL	1987/92 TOTAL	GRAND TOTAL TO DATE
<b>Irvine</b>	1,131	4,348	0	0	1,631	2,032	1,182	1,730	984	1,813	1,397	128	16,376	173,361	189,737
<b>Los Angeles</b>	13,540	21,892	17,330	13,237	11,629	15,246	14,324	9,846	7,059	12,100	6,520	10,681	153,404	1,648,791	1,802,195
<b>Riverside</b>	0	0	0	0	0	0	2,411	0	0	2,260	0	1,951	6,622	104,702	111,324
<b>San Diego</b>	0	0	0	0	44	18	888	0	1,638	4	0	0	2,592	114,402	116,994
<b>Santa Barbara</b>	0	0	0	0	0	0	143	2,965	0	6,508	3,208	5,098	17,922	162,520	180,442
<b>TOTAL</b>	14,671	26,240	17,330	13,237	13,304	17,296	18,948	14,541	9,681	22,685	11,125	17,858	196,916	2,203,776	2,400,692



## U.C. Southern Regional Library Facility 1992/93 Items Added By Campus

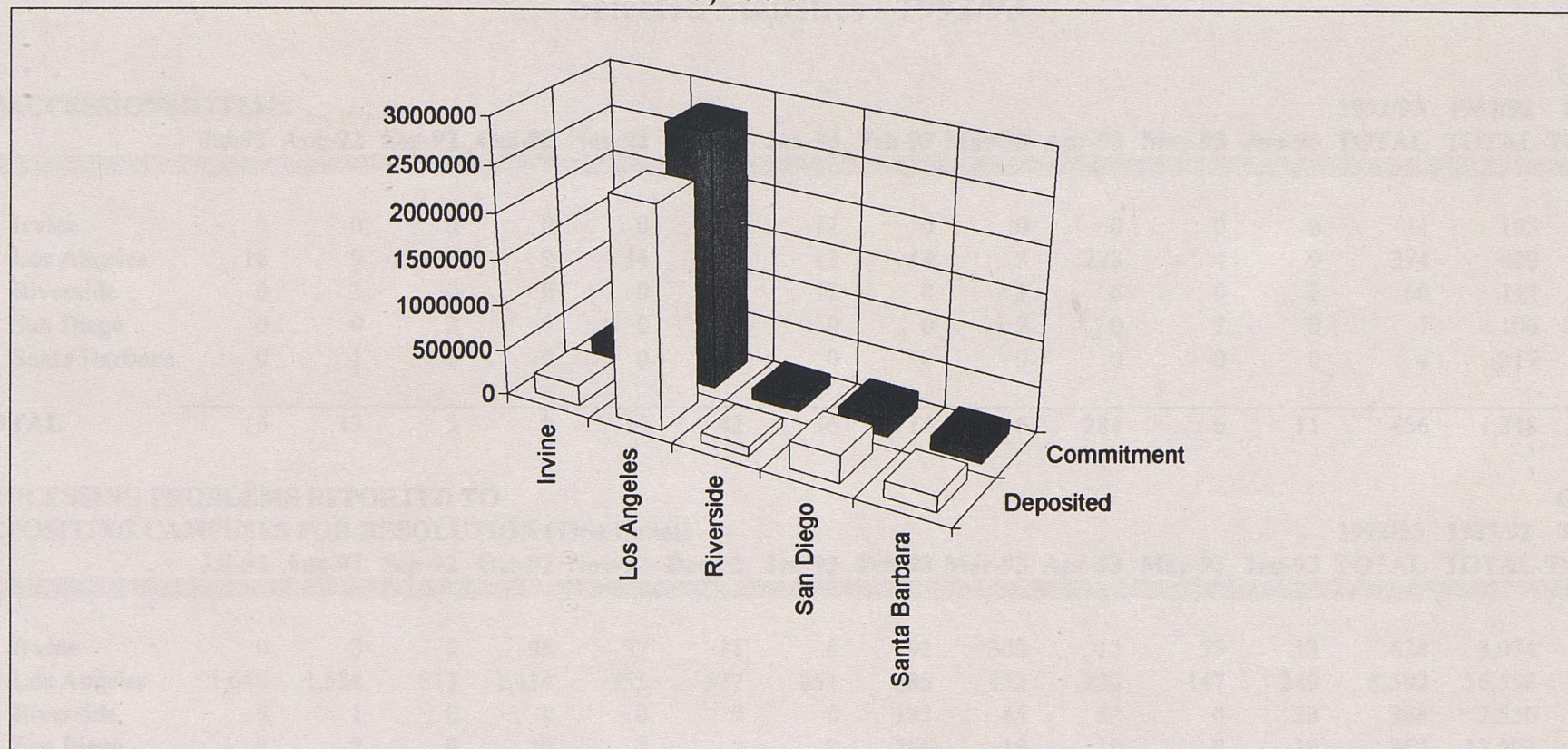


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<u>ITEMS ADDED</u>	Jul-92	Aug-92	Sep-92	Oct-92	Nov-92	Dec-92	Jan-93	Feb-93	Mar-93	Apr-93	May-93	Jun-93	1992/93 TOTAL	1987/92 TOTAL	GRAND TOTAL TO DATE
	<b>Irvine</b>	1,154	2,398	2,422	158	250	1,911	931	3,075	3,498	1,431	850	555	18,633	176,920
<b>Los Angeles</b>	28,750	26,005	20,585	18,553	13,483	11,245	13,111	11,332	10,912	10,627	8,276	10,910	183,789	1,661,692	1,845,481
<b>Riverside</b>	22	0	0	236	62	12	0	1,779	169	1,841	215	274	4,610	99,774	104,384
<b>San Diego</b>	208	9	34	1,703	947	771	663	1,404	1,480	0	89	189	7,497	97,269	104,766
<b>Santa Barbara</b>	1,223	300	230	83	145	131	0	4	2,526	2,191	4,647	3,714	15,194	157,486	172,680
<b>TOTAL</b>	31,357	28,712	23,271	20,733	14,887	14,070	14,705	17,594	18,585	16,090	14,077	15,642	229,723	2,193,141	2,422,864



## Campus Commitment Rates In Volume Equivalents As Of June 30, 1993



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	<b>A.</b> Total Items Processed As of 6/30/93	<b>B.</b> Total Volume Equivalents Deposited	<b>C.</b> Total Volume Commitment For 6/30/93 Per PPG	<b>D.</b> % of Total Commitment Deposited	<b>E.</b> Volumes Discarded In Lieu of Deposit	<b>F.</b> Volumes Deaccessioned from SRLF	<b>G.</b> Total Volumes To Go Towards Commitment	<b>H.</b> % of Total Commitment Met
<b>Irvine</b>	195,553	199,959	185,000	108%	19,002	204	218,757	118%
<b>Los Angeles</b>	1,845,481	2,116,721	2,800,000	76%	98,799	1,026	2,214,494	79%
<b>Riverside</b>	104,384	105,907	125,000	85%	0	172	105,735	85%
<b>San Diego</b>	104,766	1,156,685	195,000	59%	186,227	113	301,799	155%
<b>Santa Barbara</b>	172,680	174,120	155,000	112%	0	321	173,799	112%
<b>TOTAL</b>	2,422,864	2,712,392	3,460,000	78%	383,055	1,836	3,014,584	87%



**U.C. Southern Regional Library Facility  
Selected Statistics - 1992/93**

DEACCESSIONED ITEMS													1992/93	1987/92	GRAND
	Jul-92	Aug-92	Sep-92	Oct-92	Nov-92	Dec-92	Jan-93	Feb-93	Mar-93	Apr-93	May-93	Jun-93	TOTAL	TOTAL TO DATE	TOTAL
Irvine	0	0	0	0	0	0	11	0	0	0	0	0	11	193	204
Los Angeles	16	9	1	9	14	4	13	14	3	278	4	9	374	620	1,026
Riverside	0	3	0	0	0	36	12	0	1	6	0	2	60	112	172
San Diego	0	0	3	0	0	0	0	0	2	0	2	0	7	106	113
Santa Barbara	0	1	1	0	0	2	0	0	0	0	0	0	4	317	321
<b>TOTAL</b>	<b>16</b>	<b>13</b>	<b>5</b>	<b>9</b>	<b>14</b>	<b>42</b>	<b>36</b>	<b>14</b>	<b>6</b>	<b>284</b>	<b>6</b>	<b>11</b>	<b>456</b>	<b>1,348</b>	<b>1,836</b>

PROCESSING PROBLEMS REPORTED TO DEPOSITING CAMPUSES FOR RESOLUTION (Title Count)													1992/93	1987/92	GRAND
	Jul-92	Aug-92	Sep-92	Oct-92	Nov-92	Dec-92	Jan-93	Feb-93	Mar-93	Apr-93	May-93	Jun-93	TOTAL	TOTAL TO DATE	TOTAL
Irvine	0	3	1	96	37	11	8	92	308	12	53	13	634	3,074	3,708
Los Angeles	1,640	1,524	813	1,434	355	522	851	685	152	220	147	249	8,592	36,598	45,190
Riverside	0	1	0	0	0	0	0	182	45	52	0	28	308	2,556	2,864
San Diego	3	2	0	30	5	8	2	261	18	19	0	19	367	11,503	11,870
Santa Barbara	5	6	14	4	0	102	0	0	57	243	43	0	474	9,041	9,515
<b>TOTAL</b>	<b>1,648</b>	<b>1,536</b>	<b>828</b>	<b>1,564</b>	<b>397</b>	<b>643</b>	<b>861</b>	<b>1,220</b>	<b>580</b>	<b>546</b>	<b>243</b>	<b>309</b>	<b>10,375</b>	<b>62,772</b>	<b>73,147</b>

NUMBER OF ON SITE USERS													1992/93	1987/92	GRAND
	Jul-92	Aug-92	Sep-92	Oct-92	Nov-92	Dec-92	Jan-93	Feb-93	Mar-93	Apr-93	May-93	Jun-93	TOTAL	TOTAL TO DATE	TOTAL
	265	215	201	286	329	226	244	295	412	316	365	376	3,528	8,883	12,411







