UNIVERSITY OF CALIFORNIA

SOUTHERN REGIONAL LIBRARY FACILITY

ANNUAL REPORT
1994/95

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1994/95

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I. MISSION STATEMENT

The Southern Regional Library Facility (SRLF) serves UC libraries and their users by:

*providing compact storage, security and environmental protection for little used and rare library materials;

*insuring access through accurate bibliographic information and location notes for these materials in on-line catalogs; and

*rapidly retrieving materials when requested.

A knowledgeable and skilled staff provide these services using efficient and innovative technology.

II. SUMMARY

The year 1994/95 is noteable in many ways. Within the first few days, the much awaited Phase 2 Project began. This $14.7 million project to add 88,472 assignable square feet of storage could potentially have been very disruptive to SRLF operations. Fortunately this has not been the case. Capital Programs staff and the General Contractor have worked hard to keep noise, dust, and disruptions to a minimum, and for the most part they have succeeded.

Meanwhile, the SRLF further diversified its services to libraries and individuals. Special projects for campus deposits have been incorporated and several are scheduled for the coming year. Two projects were successfully completed in 94/95: the Morris Kight collection of personal papers and memorabilia were received, sorted, boxed and inventoried for UCLA Special Collections. For UCLA's Public Affairs Service, local processing of holdings fields and limited editing of bibliographic fields were performed by SRLF processors on a collection of U.S. Congressional hearings. Both projects enabled campus libraries to make deposits that otherwise would have been deferred due to shortages of staff and other resources.

In Public Services, document delivery services were expanded to include ORION Express and MELVYL Request, both of which allow users to submit requests directly to the SRLF. ILL service to non-UC libraries has also been incorporated, following the acceptance and approval from other UC ILL units. Requests from non-UC libraries and from individual borrowers totalled 2,379 in 1994/95. This number will no doubt increase rapidly in the coming years.

These new services were provided without adversely impacting service to our primary clientele. In 1994/95 **139,902** new deposits were received; **151,324** new items were added to the collections; and **104,157** requests were filled.

III. SIGNIFICANT EVENTS AND ACCOMPLISHMENTS

1. New Receipts: the SRLF received 139,902 new deposits from the five southern UC campuses in 1994/95.

2. Items processed and items added: 151,324 new items were added to the collections. In addition, 12,751 items were reprocessed (as in assigning new barcode numbers to move UCI archival dissertations from the regular stacks to special collections level, and reprocessing boxes in manuscript and archive collections as these are resorted, weeded, and recataloged). Overall, 177,102 items were processed; this figure includes the new items added, items reprocessed, and problems returned to the campuses.

3. Paging Requests: the SRLF filled 104,157 paging requests in 1994/95. This is an increase of 10% over the previous year.

   Non-returnables accounted for 2,554 filled requests, a remarkable 123 % increase over last year. Of this total, 29% of the non-returnables were filled by Ariel, 2% by fax, and 69% by photocopy.

4. In May, 1994, the SRLF Phase 2 construction project was awarded to the Ray Wilson Company, General Contractor. The project began on July 5, 1994 and is scheduled for completion on December 8, 1995. (July 1994)

5. For the fourth summer in a row, the SRLF participated in the federally funded City of Los Angeles Summer Youth Project by employing six inter-city youths for an eight week period. SRLF staff mentored and taught the youth good work habits and a variety of computer skills. (July - August 1994)

6. SRLF managers participate in the UCLA Public Affairs Service/Map Library merger process. The merged units are now known as Maps and Government Information. SRLF managers provided input and advice on advisory committees for moving and processing PAS and Map Library collections. (July - October 1994)

7. A select team of processors finish the special project for Maps and Government Information library (formerly the Public Affairs Service). In this project, dubbed Operation Congress, SRLF was given temporary and limited cataloging authorization to add location fields and to make corrections in other limited bibliographic fields on the ORION record. The processing of these hearings on average took 33% more time than regular deposits, but the project enabled MGI to quickly move ca. 9,500 U.S. Congressional hearings to the SRLF. Begun in January 1994, the project was completed in the Fall Quarter of 1994. (July - October 1994)

8. SRLF implements billing procedures for on-site users. Book replacement bills were produced and issued to users. Backlogs for billing to on-site users have been eliminated. (August 1994)

9. Public Service staff participated with UCLA's Circulation Advisory Committee on the implementation of Extended Services to Borrowers (ESB). ESB allows borrowers, both on site and at remote locations (such as other UC ILL units), to view their own borrowing records and to self renew. (September 1994)

10. SRLF and Film & Television Archive staff begin joint effort to plan and implement the move and transfer of Archive holdings to the SRLF Phase 2. Two advisory committees are formed: Technical Processing and Move and Retrievals. Initial meetings of both committees began with tours and orientation to the Film and Television Archives at Television Center in Hollywood. Subsequent meetings of both groups followed during the Fall quarter.

    The work of the Technical Processing committee included a list of SRLF and FATA specifications for ORION2. Further work has been deferred until ORION2 selection and implementation begins in the later part of 1995/96. The advisory committee on Move and Retrievals has prepared two scenarios (a four month and a seven month move) and cost projections for staff, equipment and vehicles. The committee will continue its work through 1995/96. (August -December 1994)

11. Special collections material from CSUN, stored temporarily at the SRLF following the January 1994 earthquake, are retrieved and returned to the Northridge campus. (September 1994)

12. Administrative staff receive training on the PAC (Purchasing and Accounts Payable) system, enabling the department to place orders and submit check requests online. Implementation and full conversion from paper forms to the online system takes place in October. (September - October 1994)

13. SRLF managers begin the process of organization and authorizations for EDB implementation: the campus online system for personnel, payroll, and benefits. Following security and policy training by AIS (Administrative Information System), the SRLF infastructure of preparers and reviewers was established and approved by campus administration. (October 1994)

14. The final 5,271 volumes in the X barcode collection (duplicate deposits) are reprocessed and integrated into the general collection. This long-standing project to re-barcode 70,000 duplicates was undertaken several years ago when processing guidelines for duplicate deposits were streamlined. (October 1994)

15. The SRLF received and began processing the first "special project" deposit: the Morris Kight Collection from UCLA's Special Collections Department. This project involved the sorting, boxing, and labelling of personal papers and literary materials in the Kight archive. (October 1994)

16. Administrative staff receive hands-on training in the EDB online system, followed by a successful implementation. Personnel, payroll and benefit actions and updates are now performed online, affecting immediate response and changes for employee actions. (November - December 1994)

17. SRLF managers and staff participate in the ORION2 Vendor demonstrations. Public service and technical service concerns of the SRLF are represented and incorporated into the questions/answer sessions at these vendor demonstrations. (March 1995)

18. Job descriptions for two positions in the Public Service section are reviewed and re-written. Randy Ades, reclassified to a Library Assistant II, now concentrates on Special Collection paging, overdue notices, holds, replacement bills and fines. Keith Rideau, also a Library Assistant II, concentrates on processing non-returnables, document delivery (including invoicing), and serves as backup to Jon Edmondson, the ILL section head. (March - April 1995)

19. In an effort to measure workloads and staffing needs within functional areas, an in-house time assessment study was conducted. Staff recorded hours spent in key assignments: processing new deposits, MELVYL searching, paging, document delivery, stack maintenance, circulation (e.g., charge outs and discharge), billing, and information desk. The numbers gathered in this study will be analyzed and compared to actual staff assignments, with the expectation that staffing requirements can be better defined to meet department goals. (April 1995)

20. A collection of 2,837 UCI archival dissertations were reprocessed. Originally shelved in the general collection at SRLF, barcodes were removed and swapped to other new deposits. The UCI dissertations were then given new barcode labels and relocated to the Special Collections level. (May 1995)

21. The SRLF Preservation Microfilm Task Force begins work to study the proposal for transferring UCLA's preservation microfilm operation from Library Reprographic Services to the SRLF. At the directive of the SRL Board, the Task Force will identify concerns and requirements for moving this operation to the SRLF. (June 1995)

22. SRLF staff completed the return of UCLA Special Collections materials that were temporarily stored at the Facility following shelving damage from the 1994 Northridge earthquake. A total of 80,000 volumes were moved back to newly installed movable compact shelving in the University Research Library.

During the last year, SRLF staff filled over 2,500 paging requests from this collection, a workload that is not reflected in paging statistics. Storage and retrievals of this collection were provided at no cost; the staff and vehicle expenses for moving the collection will be reimbursed with FEMA funds. (January - June 1995)

23. As of June 30, 1995 14,000 reels of master negative microfilm from UC Berkeley have been barcoded, received and stored at the SRLF. Gladis and MELVYL records have been updated by UCB staff to reflect SRLF location. SRLF staff will eventually create inventory records on ORION2. In the meantime, access is provided by Gladis and MELVYL records only.

24. Incentive Awards were received for individual and team achievements by the following SRLF staff: Randy Ades, Claire Bellanti, Bob Freel, Antigone Kutay, Steve Kutay, Keith Rideau, and Mark Taylor. (June 1995)

25. On a cost recovery basis, staff moved a 6,000 volume gift from the Los Angeles County Law Library to the SRLF. These volumes are a permanent deposit for the UCLA Law Library, and will be processed as part of a "special project" in 1995/96. (June 1995)

IV. GOALS AND STRATEGIES FOR 1995/96

1. Review previously defined goals and action plans, evaluate their effectiveness, and incorporate new goals through strategic planning and group process.

2. Develop a strategic plan to add, upgrade and replace equipment to meet the changing needs for existing and future services. Future requirements include workstations for each staff member; replacing staff and public terminals with LAN-connected workstations; providing the necessary wiring and power supplies to support all stations; and building internal experterise and support mechanisms through the training of staff to ensure fully functioning systems within the SRLF.

3. Mount the SRLF HomePage for world-wide access and provide links to the UCLA Library HomePage, Info UCLA, and other UC libraries.

4. Process 160,000 new deposits, including 37,200 volumes in special projects that are scheduled for UCLA, UCSD and UCSB libraries.

5. Launch a new era in SRLF processing with implementation of SRLF processing on the local campus systems. First two implementations will include SRLF connections to UCSB's Pegasus system for a minimal cataloging project, and SRLF connections to UCSD's Roger system for location and holdings updates of existing records.

   Staff from UCSD and UCSB will come to the SRLF in order to train staff for creating and editing records on Pegasus and Roger. Access to both systems will be established with telnet connections via MELVYL.

6. Develop training and implementation plans for transfer of the preservation microfilming operation from Library Reprographic Services to the SRLF. Key elements to be identified and provided are work space and facilities for filming and processing functions, staff training, and quality control mechanisms. Following successful implementation, incorporate calls for preservation microfilming jobs along with the annual call for new deposits.

7. Complete the procedures and documentation for the processing of preservation microfilm deposits into the SRLF, including the transfer and processing of UCLA master negative reels to the NRLF. Master negative reels from other southern UC campuses will be deposited at the SRLF; printing negative reels from UCLA will be deposited at the SRLF.

8. Prepare for the completion and opening of SRLF Phase 2. Prior to occupancy, coordinate with Capital Programs, Campus Facilities, and the General Contractor the testing and debugging of fire suppression and security systems. Under the authorization of Capital Programs staff, place orders for Phase 2 equipment and

coordinate the shipment, receipt, and installations to coincide with beneficial occupancy of Phase 2.

9. Move the core collections from UCLA's Film and Television Archives into the SRLF Phase 2.

10. Provide moving and transfer services to UC campus libraries, including UCLA Law Library, UCLA Special Collections, UCLA Gifts section, and the UCI Main Library. These relocation services are provided on a cost recovery basis for projects that are not permanent deposits to the SRLF and for collections not located at a UC campus.

11. Continue to develop fee based services for Document Delivery, including deliveries direct to individuals' homes and offices.

12. Begin accepting credit card payments for document delivery services.

13. Update and reprint the SRLF Brochure to reflect service changes, to feature document delivery services, and to incorporate Phase 2 information on space and storage capacity.

14. Incorporate four special projects into the processing stream:

a. UCLA Geography Map Collection: create finding aid in database format, barcode the individual maps, and add items to the collection level ORION record. (Twenty hours of student time; accepted before "special projects call" went out.)
b. UCLA Law Library: key temporary serial records into ORION and add item barcodes.
c. UCSB Nikic Collection: key minimal cataloging records into Pegasus; after Pegasus records have loaded into MELVYL, perform routine SRLF processing and updating of the MELVYL record.
d. UCSD Stack Annex: update location information on Roger and then perform routine SRLF processing and updating of the MELVYL record.

15. Relocate collections within SRLF Phase 1 and Phase 2:

. Move Geography map collection into Phase 2 Level B
. Shift extra large special collections boxes from Phase 1 into Phase 2 oversize shelving area
. Move master negative and printing negative microfilm into Phase 2 vault
. Move newspaper bundles from Phase 1 into Phase 2 Level B

16. Further enhance the existing barcode label inventory on Excel 5. Write new programs and update macros in order to provide more robust performance in generating reports on useage and purchase order projections.

V. CONCERNS FOR OPERATIONS

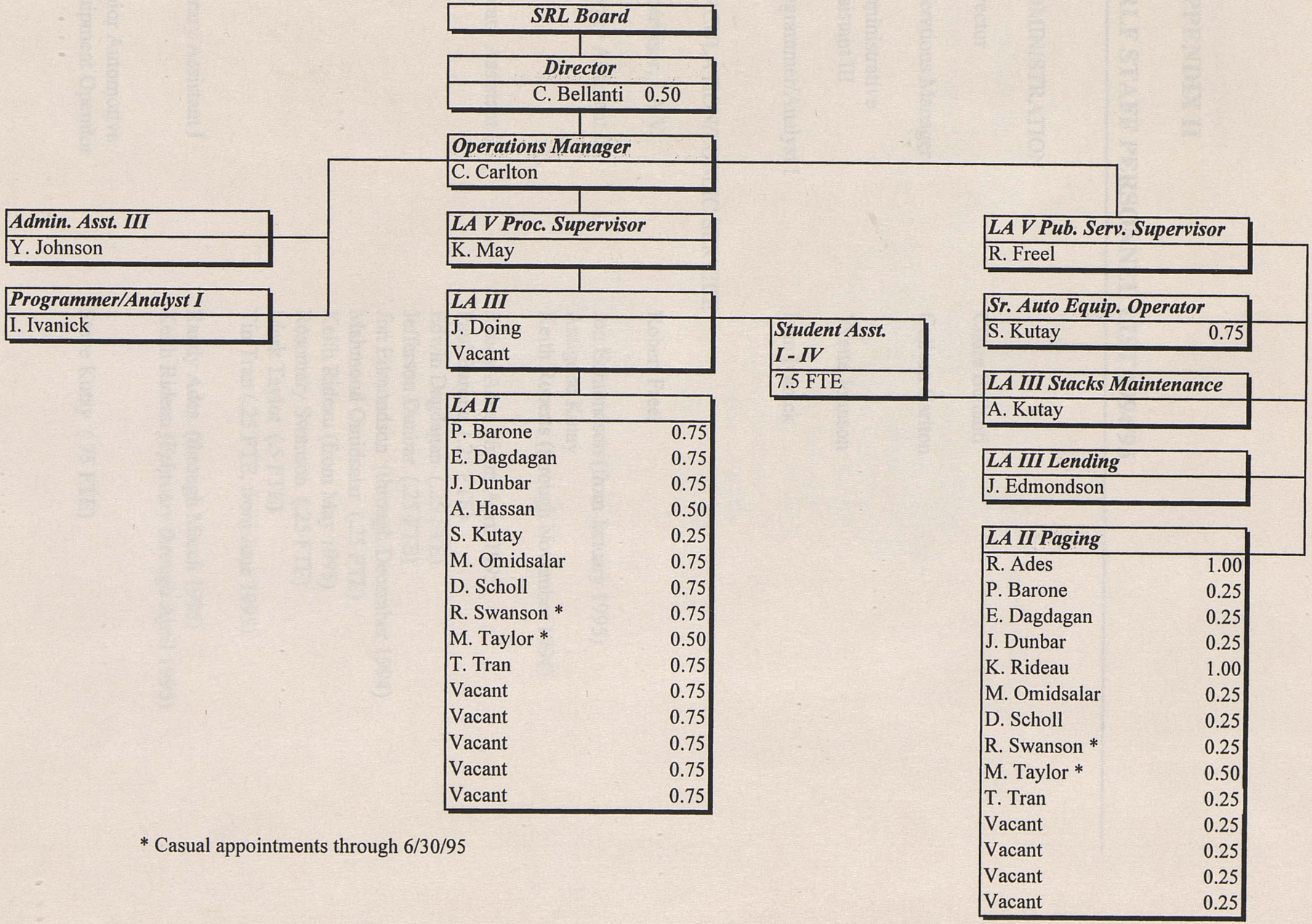
1. Prepare for the implementation of ORION2 and the phase out of ORION1.

SRLF managers have participated on various advisory groups, providing important details on specifications for technical processing and circulation/ILL functions. But until a vendor and product have been selected, the question remains "how will UCLA's new system meet the unique needs of the SRLF and the Film and Television Archives (FATA)?" Vendor demonstrations last March offered us a look at many new possibilities and solutions. Existing ORION files for SRLF and FATA differ significantly from other files, and currently these two files are entirely separate from one another. When Phase 2 opens, the core of the FATA collections will be transferred to the SRLF and staff in each location will need access to the materials in an online environment. The new ORION system will hopefully provide this access. In an effort to see that it does, SRLF staff will continue their involvement in ORION2.

2. Continue to prepare for future equipment needs.

In order to continue upgrading equipment and purchasing new equipment for new services, the SRLF will need to plan carefully and work within the limited budget allocations for supplies and equipment. In 1993/94, eight new Gateway workstations were purchased at year's end (with invoices paid in 1994/95). The 1995/96 budget has an allocation for two more new workstations and for four new, larger color monitors. From income funds, a new and faster scanner will be purchased to enhance Ariel performance. However, with the new ORION system looming ahead, more workstations and file server hard drive upgrades are needed. Strategic planning and careful budget analysis by the department will be an on-going effort; as needed, managers will consult with Library Information Systems staff when selecting hardware and software upgrades; and long range plans will be articulated so that income funds can be used wisely to support these equipment needs.

Southern Regional Library Facility
Organizational Chart - June 30, 1995



* Casual appointments through 6/30/95

APPENDIX II

SRLF STAFF PERSONNEL LIST 1994/95

ADMINISTRATION

Director	Claire Bellanti
Operations Manager	Colleen Carlton
Administrative Assistant III	Yvette Johnson
Programmer/Analyst I	Ivan Ivanick

CIRCULATION/PUBLIC SERVICE

Supervisor, LA V	Robert Freel
Library Assistant III	Jon Edmondson (from January 1995) Antigone Kutay Keith Roberts (through November 1994)
Library Assistant II	Randy Ades (from April 1995) Paul Barone (.25 FTE) Edwin Dagdagan (.25 FTE) Jefferson Dunbar (.25 FTE) Jon Edmondson (through December 1994) Mahmoud Omidsalar (.25 FTE) Keith Rideau (from May 1995) Rosemary Swanson (.25 FTE) Mark Taylor (.5 FTE) Tin Tran (.25 FTE, from June 1995)
Library Assistant I	Randy Ades (through March 1995) Keith Rideau (February through April 1995)
Senior Automotive Equipment Operator	Steve Kutay (.75 FTE)

Student Assistants (Assts. 1-4, LA I)	7.5 FTE
PROCESSING	
Supervisor, LA V	Karen May
Library Assistant III	John Doing
Library Assistant II	Paul Barone (.75 FTE) Edwin Dagdagan (.75 FTE) Jefferson Dunbar (.75 FTE) Ali Hassan (.5 FTE) Steve Kutay (.25 FTE) Mahmoud Omidsalar (.75 FTE) David Scholl (.75 FTE) Rosemary Swanson (.75 FTE) Mark Taylor (.5 FTE) Tin Tran (.75 FTE, from June 1995)
Student Assistants (Assistant 3-4)	.5 FTE

APPENDIX III

STAFF DEVELOPMENT ACTIVITIES

The following In-Service classes were held at the SRLF and attended by staff:

College Reference Librarian, Teresa Portilla Omidsalar, presented a two hour workshop on Reference Interview Techniques and Neutral Questioning Techniques to SRLF Public Service staff.

Occupational Health and Safety Therapist, Arlin Low, presented a two hour workshop on back safety.

Randy Ades	In Service Classes: Excel, Levels 1-3 Introduction of LANs UCLA Library Staff Association, Board Member
Paul Barone	In Service Classes: Excel, Level 1
Claire Bellanti	Library Standing and Ad Hoc Committees: Campbell Book Competition Committee, Past Chair Public Information Kiosk Planning Committee, Chair ORION Vendor Scan Advisory Committee, Member UCOL, HOPS ILL Subcommittee, Member Access Services Forum, Liaison to PSC Circulation Advisory Committee, Liaison to PSC UCLA Service Committees and Memberships: Staff Affirmative Action Training Program Screening Committee, Member National Committees: ALA/LAMA Library Storage Discussion Group, Member ALA/BES Buildings for Colleges and University Libraries Committee, Member

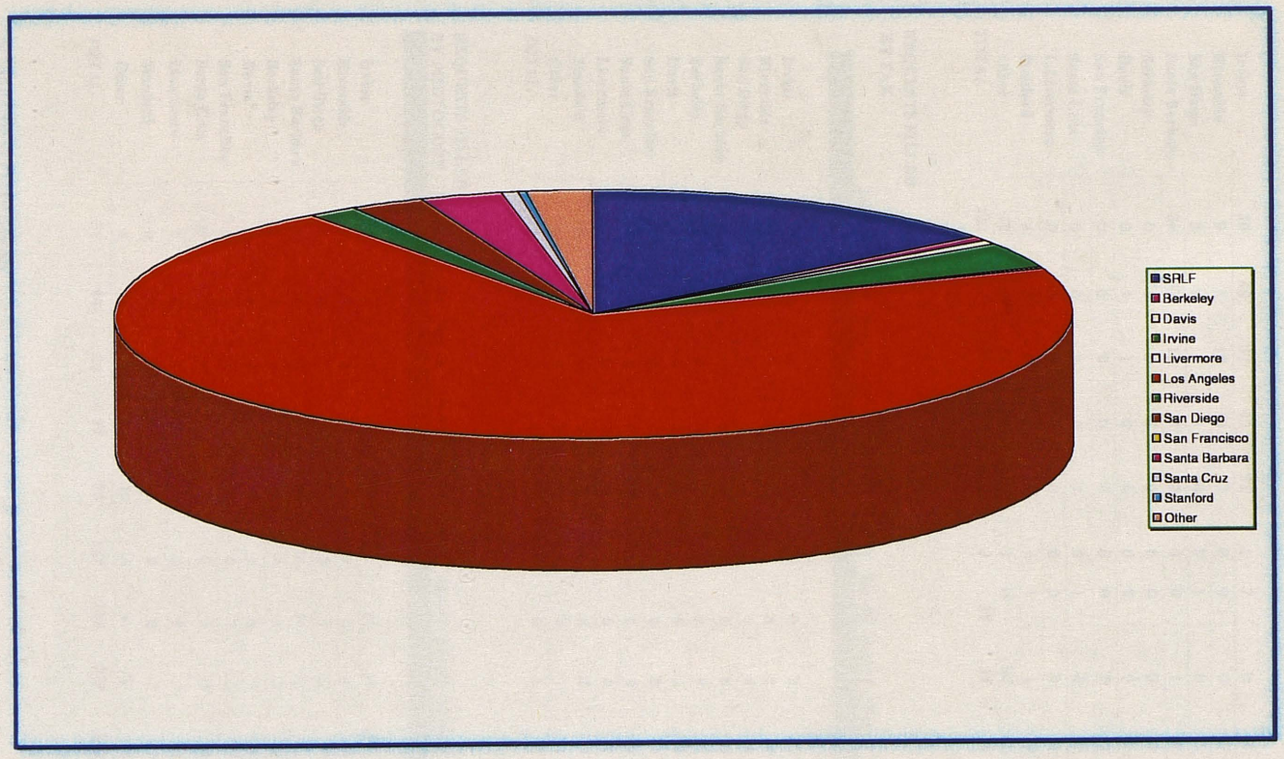
C. Bellanti, Cont'd.	Programs and Seminars: ALA Video Conference on Customer Service "ADAPT-IT" Email workshop on adaptive technology from EASI (Equal Access to Software Information) and the Rochester Institute of Technology Power Point Class
Colleen Carlton	UCLA Library Reclassification Committee, Member ALA/LAMA, Member In Service Classes: Excel, Level 1 Building Personal Credibility World Wide Web: Navigating the WEB ALA Video Conference on Customer Service
John Doing	In Service Classes: Excel, Level 1 Training for Trainers
Jefferson Dunbar	In Service Classes: Excel, Level 1
Jon Edmondson	In Service Classes: Excel, Levels 1-2
Robert Freel	UCLA Library ILDAC Committee, Member ALA/LAMA, Member ORION2 Advisory Committee (Circulation & ILL) In Service Classes & Special Programs: Video Conference OCLC Electronic Libraries Elements of Disaster First Aid WWW & HTML
Ali Hassan	In Service Classes: Excel, Levels 1-3 WordPerfect for Windows, Levels 1-2

Ivan Ivanick	Public Information Kiosk Planning Committee, Member
	Society for Applied Learning Technology : Spring Conference (Orlando, FL) "Internet World" Meckler Media Conference Disabilities and Computing Workshop
Yvette Johnson	In Service Classes: Personal Safety Clinic for Women
Karen May	In Service Classes: Excel, Levels 1-2 Introduction to World Wide Web
	ORION2 Advisory Committee (Technical Services) CLA Convention Preservation Intensive Institute Program: Preservation of Moving Images LSA Tour: Los Angeles Public Library
Antigone Kutay	UCLA Staff Affirmative Action Program, Participant
	In Service Classes: Excel, Level 3
David Scholl	In Service Classes: LAN Systems Manager Class
Mark Taylor	In Service Classes: Excel, Level 1
	LSA Tour: Los Angeles Public Library

Appendix IV.

PUBLIC SERVICE STATISTICS

UC Southern Regional Library Facility
1994/95 Paging Requests By Location



Paging Requests	Jul-94	Aug-94	Sep-94	Oct-94	Nov-94	Dec-94	Jan-95	Feb-95	Mar-95	Apr-95	May-95	Jun-95	1994/95 TOTAL	1987/94 TOTAL	GRAND TOTAL TO DATE
On Site Requests	1485	1245	1228	809	1354	1019	740	1379	2027	1362	1567	1274	15,489	76,478	91,967
Requests From Campus Libraries															
Berkeley	38	19	46	115	79	37	6	86	171	40	121	34	792	2,904	3,696
Davis	14	47	21	18	26	31	30	32	25	21	27	25	317	1,707	2,024
Irvine	281	251	264	366	306	199	329	403	428	264	386	309	3,786	20,364	24,150
Livermore	3	5	12	6	8	4	4	10	11	23	8	9	103	411	514
Los Angeles	5299	5648	4790	7112	6311	4124	5628	7397	7300	6842	8213	5949	74,613	360,688	435,301
Riverside	154	142	125	141	181	77	117	143	221	134	147	134	1,716	9,600	11,316
San Diego	250	203	208	254	259	164	286	215	259	201	220	181	2,700	14,113	16,813
San Francisco	1	2	3	7	10	9	3	5	2	9	8	9	68	215	283
Santa Barbara	139	195	133	192	290	191	347	313	225	353	343	281	3,002	13,325	16,327
Santa Cruz	52	33	26	44	49	23	37	57	30	66	52	24	493	2,075	2,568
Stanford	24	50	17	24	15	8	19	16	22	20	14	7	236	537	773
TOTAL	**6,255**	**6,595**	**5,645**	**8,279**	**7,534**	**4,867**	**6,806**	**8,677**	**8,694**	**7,973**	**9,539**	**6,962**	**87,826**	**425,939**	**531,633**
OTHER	105	120	97	151	229	173	239	290	319	246	219	191	2,379	NA	2,379
GRAND TOTAL	**7,845**	**7,960**	**6,970**	**9,239**	**9,117**	**6,059**	**7,785**	**10,346**	**11,040**	**9,581**	**11,325**	**8,427**	**105,694**	**502,417**	**625,979**

U.C. Southern Regional Library Facility
Selected Statistics 1994/95
Circulation Statistics

REQUESTS FILLED BY ARIEL

	Jul-94	Aug-94	Sep-94	Oct-94	Nov-94	Dec-94	Jan-95	Feb-95	Mar-95	Apr-95	May-95	Jun-95	1994/95 TOTAL	1993/94 TOTAL	GRAND TOTAL TO DATE
Irvine	30	48	62	40	52	1	7	0	4	0	0	2	246	533	779
Riverside	9	5	10	10	7	0	0	0	0	0	0	0	41	1	42
San Diego	5	6	4	8	10	0	1	0	3	0	0	7	44	72	116
Santa Barbara	29	23	15	5	2	0	0	1	0	0	0	0	75	51	126
Berkeley	0	1	0	0	0	0	0	0	0	0	0	0	1	0	1
Davis	0	1	1	0	0	0	0	0	0	0	0	0	2	0	2
San Francisco	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2
Santa Cruz	0	0	0	0	4	0	1	0	0	0	0	1	6	0	6
L.Livermore	0	0	5	0	0	0	0	0	0	0	0	2	7	0	7
Stanford	4	3	0	1	2	1	1	1	0	0	0	0	13	4	17
Other	45	50	42	55	53	1	19	20	1	1	0	17	304	86	390
TOTAL	**122**	**137**	**139**	**119**	**130**	**3**	**29**	**22**	**8**	**1**	**0**	**29**	**739**	**749**	**1,488**

REQUESTS FILLED BY FAX

	Jul-94	Aug-94	Sep-94	Oct-94	Nov-94	Dec-94	Jan-95	Feb-95	Mar-95	Apr-95	May-95	Jun-95	1994/95 TOTAL	1987/94 TOTAL	GRAND TOTAL TO DATE
Irvine	0	0	2	1	2	0	0	0	0	0	1	0	6	257	263
Riverside	0	0	0	0	0	0	0	0	0	0	0	0	0	299	299
San Diego	0	2	0	0	0	1	0	0	0	0	1	0	4	406	410
Santa Barbara	0	0	0	0	0	0	0	0	0	0	0	0	0	887	887
Berkeley	0	0	0	0	0	0	0	0	0	0	0	0	0	6	6
Davis	0	0	0	0	0	1	0	0	0	1	0	0	2	10	12
San Francisco	0	0	0	0	0	1	0	0	0	0	0	0	1	34	35
Santa Cruz	1	0	0	0	0	1	0	0	0	0	0	0	2	72	74
Livermore	1	0	0	0	0	0	0	0	1	2	0	0	4	96	100
Stanford	0	0	0	0	0	0	0	0	0	0	0	0	0	155	155
Other	0	0	0	6	5	5	0	1	1	0	1	3	22	28	50
TOTAL	**2**	**2**	**2**	**7**	**7**	**9**	**0**	**1**	**2**	**3**	**3**	**3**	**41**	**2,250**	**2,291**

REQUESTS FILLED BY PHOTOCOPY

	Jul-94	Aug-94	Sep-94	Oct-94	Nov-94	Dec-94	Jan-95	Feb-95	Mar-95	Apr-95	May-95	Jun-95	1994/95 TOTAL	1987/94 TOTAL	GRAND TOTAL TO DATE
Irvine	2	3	4	5	1	41	44	70	108	67	77	79	501	31	532
Riverside	0	0	0	1	5	3	1	6	8	24	16	8	72	22	94
San Diego	0	0	4	3	3	12	3	17	9	9	9	8	77	211	288
Santa Barbara	5	4	2	23	34	16	34	52	32	37	67	51	357	775	1,132
Berkeley	2	2	5	7	1	4	3	7	12	4	29	2	78	134	212
Davis	1	6	4	0	1	2	6	1	4	0	4	1	30	72	102
San Francisco	0	2	1	1	0	0	1	0	0	2	3	1	11	21	32
Santa Cruz	15	7	6	4	3	2	2	16	6	5	3	5	74	64	138
Livermore	1	4	1	5	8	2	0	5	6	13	5	3	53	78	131
Stanford	0	0	0	0	0	0	0	3	1	0	1	0	5	17	22
Other	5	16	7	28	19	45	41	72	74	74	51	84	516	5	521
TOTAL	**31**	**44**	**34**	**77**	**75**	**127**	**135**	**249**	**260**	**235**	**265**	**242**	**1,774**	**1,430**	**3,204**

NUMBER OF ON SITE USERS

Jul-94	Aug-94	Sep-94	Oct-94	Nov-94	Dec-94	Jan-95	Feb-95	Mar-95	Apr-95	May-95	Jun-95	1994/95 TOTAL	1987/94 TOTAL	GRAND TOTAL TO DATE
295	317	266	237	402	271	209	348	400	288	390	309	3,732	16,376	20,108

SRLF On-Site User Profile

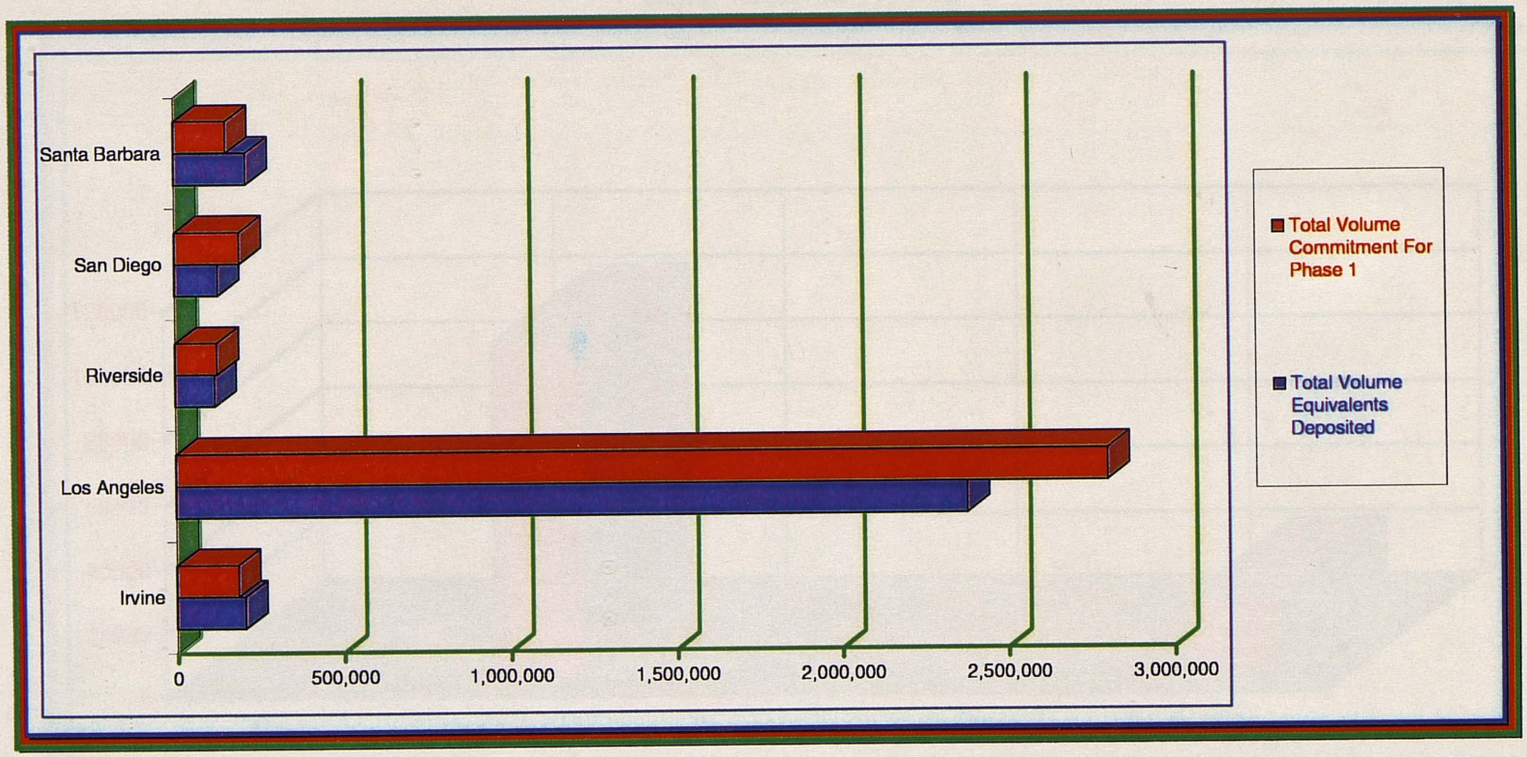
July 1994 through June 1995

		USER CATEGORY	# USER VISITS	
Faculty	0001	UC Berkeley	3	
Users	0002	UC Davis	2	
9%	0003	UC Irvine	18	
	0004	UCLA	246	6 %
	0005	UC Riverside	27	
	0006	UC San Diego	1	
	0008	UC Santa Barbara	4	
	0104	UCLA Post-Doctoral Fellows	37	
Graduate		UC Berkeley	2	
Users		UC Davis	2	
11%		UC Irvine	4	
		UCLA	411	11 %
		UC San Diego	1	
		UC Santa Barbara	3	
		UC Santa Cruz	1	
Undergraduate	0601	UC Berkeley	4	
Users	0602	UC Davis	4	
26%	0603	UC Irvine	3	
	0604	UCLA	979	26 %
	0608	UC Santa Barbara	2	
Staff &	0800	UCLA Extension Faculty	4	
Extension	0804	UCLA Extension Students	14	
3%		UCLA Staff Personnel & Family	105	
Off Campus		CSU Academic	24	
Users		CSU Graduate Students	19	
49%		CSU Undergrad Students	9	
	0041	USC Academic	34	
	0441	USC Graduate Students	20	
		Other California Institution Academic	43	
		Other California Graduate Students	2	
		Other California Undergrad Students	12	
	1280	UCLA Alumni	156	4 %
		Other UC Alumni	7	
	1380	Friends of the UCLA Library	128	3 %
	1480	General Public, Courtesy	3	
	1680	General Public, Level 5	17	
	1681	General Public, Level 10	46	
	1682	General Public, Level 20	14	
	16XX	Information Brokers\Library Services	224	6 %
	1880	Reference	238	6 %
		Other off campus card holders	2	
		Without Library Card	848	22 %
		Total Users	3,732	

Appendix V.

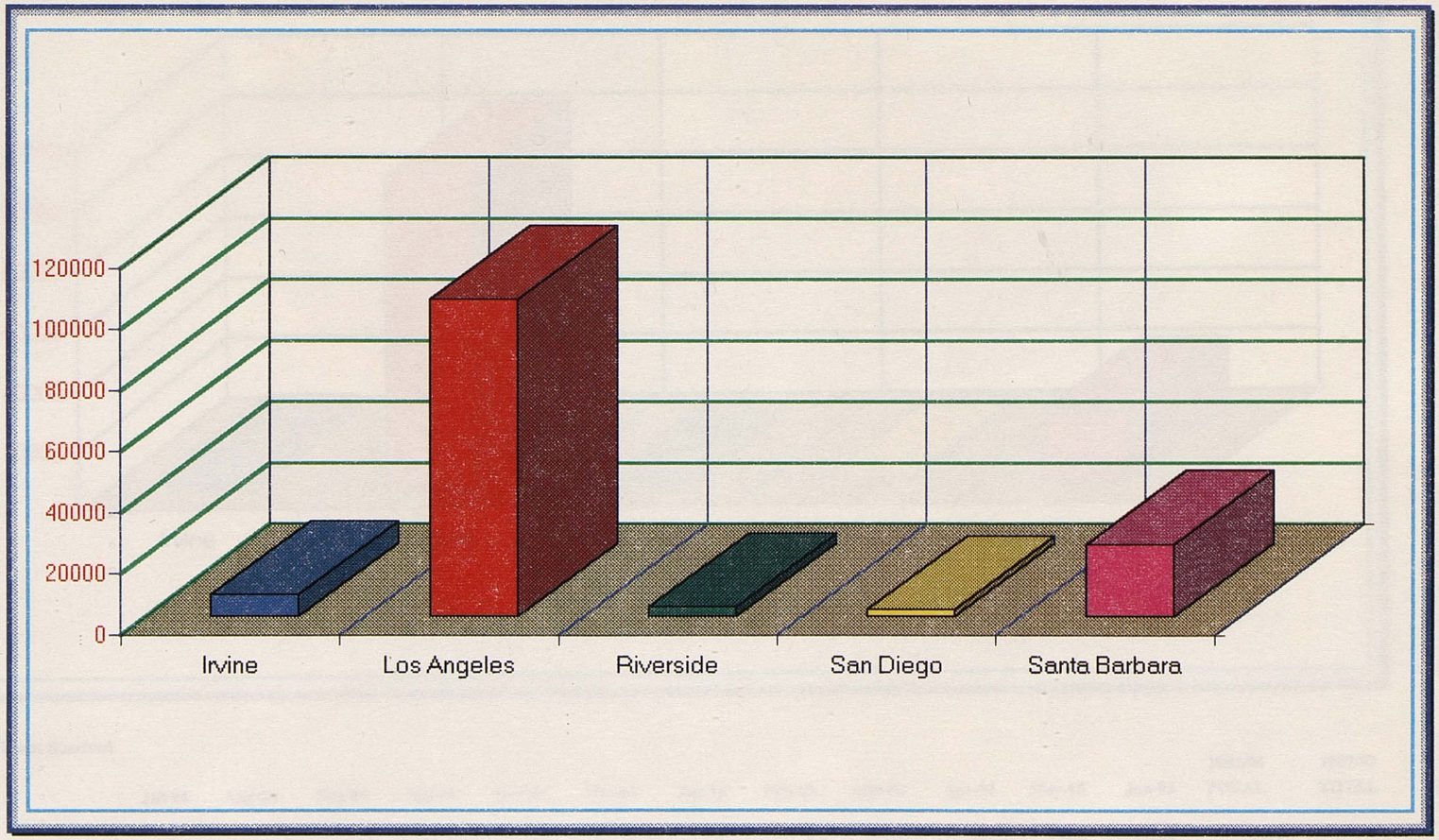
DEPOSITS AND PROCESSING STATISTICS

Campus Commitment Rates In Volume Equivalents
As Of June 30, 1995



	A. Total Items Added as of 6/30/95	B. Total Volume Equivalents Deposited	C. Total Volume Commitment For Phase 1	D. % of Total Commitment Deposited	E. Volumes Discarded In Lieu of Deposit	F. Volumes Deaccessioned from SRLF	G. Total Volumes to Go Towards Commitment	H. % of Total Commitment Met
Irvine	201,688	206,225	185,000	111.47	19,002	210	225,017	121.63
Los Angeles	2,092,606	2,378,046	2,800,000	84.93	110,935	2,280	2,486,701	88.81
Riverside	115,712	117,235	125,000	93.79	0	190	117,045	93.64
San Diego	117,467	129,036	195,000	66.17	200,624	162	329,498	168.97
Santa Barbara	212,862	214,302	155,000	138.26	0	367	213,935	138.02
TOTAL	2,740,335	3,044,844	3,460,000	88.00	330,561	3,209	3,372,196	97.46

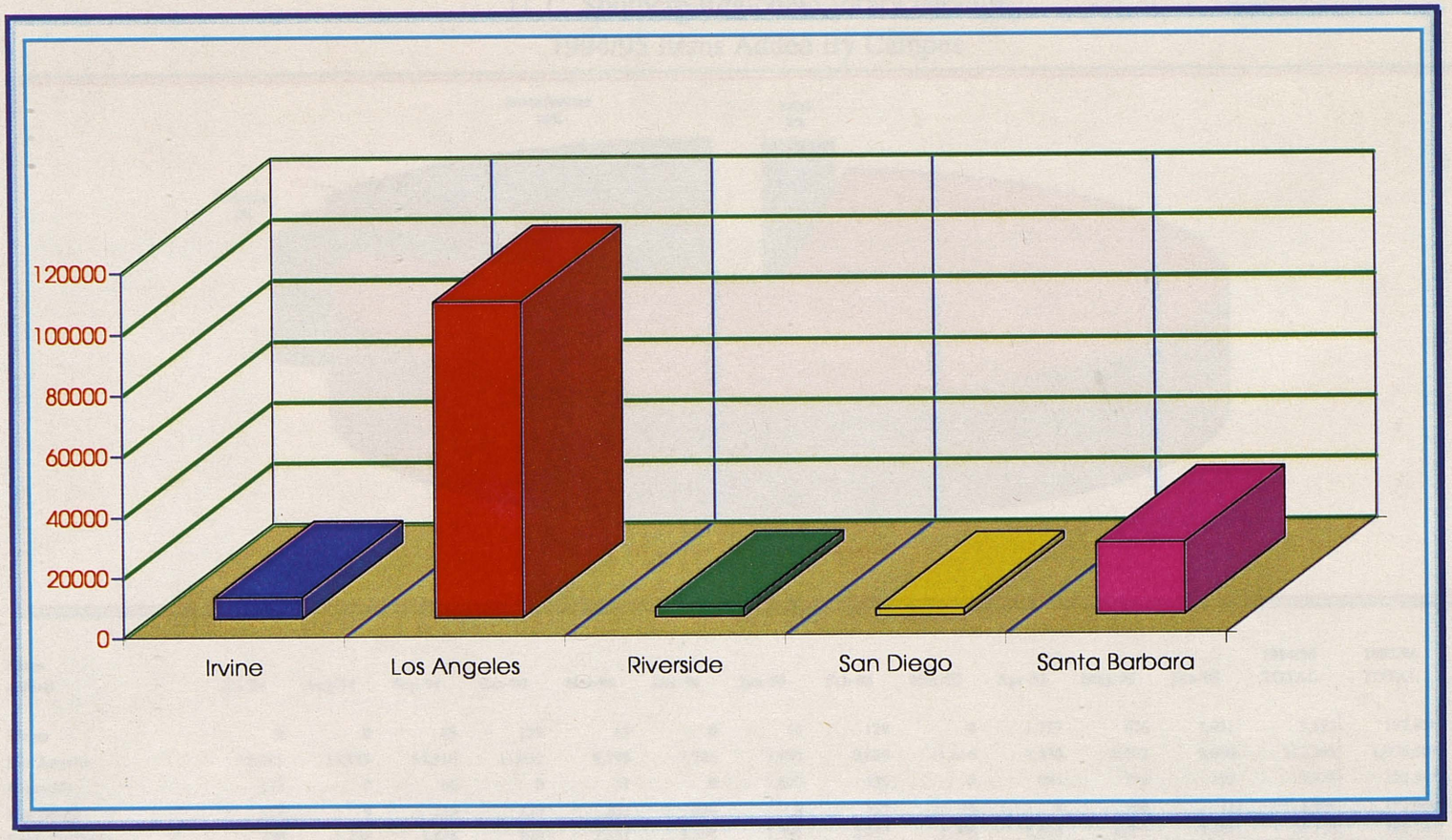
U.C. Southern Regional Library Facility
Items Received 1994/95



Number of Items Received

	Jul-94	Aug-94	Sep-94	Oct-94	Nov-94	Dec-94	Jan-95	Feb-95	Mar-95	Apr-95	May-95	Jun-95	1994/95 TOTAL	1987/94 TOTAL	GRAND TOTAL TO DATE
Irvine	0	0	0	0	0	0	0	0	2,257	944	2,909	896	7,006	191,585	198,591
Los Angeles	17,700	14,237	6,699	4,808	6,964	9,421	9,272	10,301	4,529	8,093	6,688	5,098	103,810	1,939,281	2,043,091
Riverside	0	0	0	0	0	2,041	141	305	296	49	106	203	3,141	118,828	121,969
San Diego	0	78	10	0	0	2,000	0	43	110	0	0	0	2,241	129,288	131,529
Santa Barbara	0	0	0	0	6,466	3,690	0	2,793	5,502	2,789	2,464	0	23,704	194,421	218,125
TOTAL	**17,700**	**14,315**	**6,709**	**4,808**	**13,430**	**17,152**	**9,413**	**13,442**	**12,694**	**11,875**	**12,167**	**6,197**	**139,902**	**2,573,403**	**2,713,305**

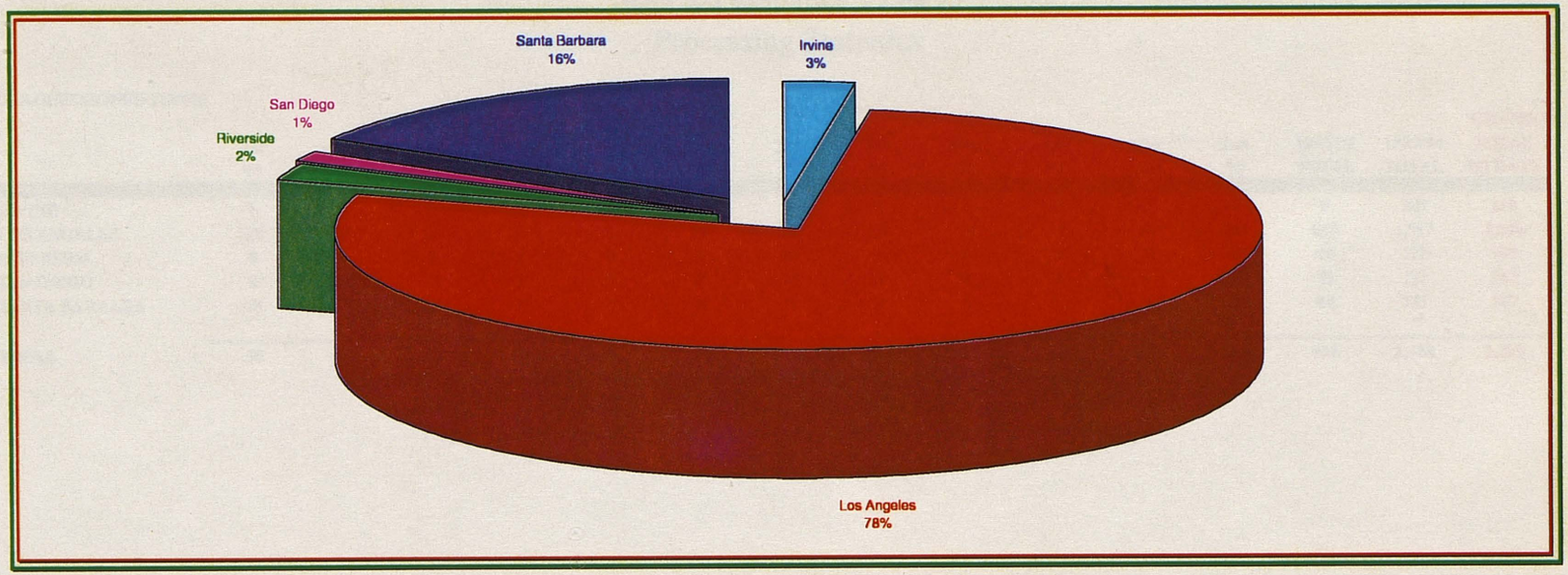
U.C. Southern Regional Library Facility
Items Received 1994/95



Number of Items Received

	Jul-94	Aug-94	Sep-94	Oct-94	Nov-94	Dec-94	Jan-95	Feb-95	Mar-95	Apr-95	May-95	Jun-95	1993/94 TOTAL	1987/93 TOTAL	GRAND TOTAL TO DATE
Irvine	0	0	0	0	0	0	0	0	2,257	944	2,909	896	7,006		7,006
Los Angeles	17,700	14,237	6,699	4,808	6,964	9,421	9,272	10,301	4,529	8,093	6,688	5,098	103,810		103,810
Riverside	0	0	0	0	0	2,041	141	305	296	49	106	203	3,141		3,141
San Diego	0	78	10	0	0	2,000	0	43	110	0	0	0	2,241		2,241
Santa Barbara	0	0	0	0	6,466	3,690	0	2,793	5,502	2,789	2,464	0	23,704		23,704
TOTAL	**17,700**	**14,315**	**6,709**	**4,808**	**13,430**	**17,152**	**9,413**	**13,442**	**12,694**	**11,875**	**12,167**	**6,197**	**139,902**	**0**	**139,902**

U. C. Southern Regional Library Facility
1994/95 Items Added By Campus



Items Added	Jul-94	Aug-94	Sep-94	Oct-94	Nov-94	Dec-94	Jan-95	Feb-95	Mar-95	Apr-95	May-95	Jun-95	1994/95 TOTAL	1987/94 TOTAL	GRAND TOTAL TO DATE
Irvine	0	0	85	128	13	0	64	128	0	1,727	676	1,051	3,872	197,816	201,688
Los Angeles	12,985	14,135	11,510	11,032	8,198	7,786	7,695	9,806	11,616	4,870	8,592	9,080	117,305	1,975,301	2,092,606
Riverside	172	0	66	0	31	0	1,540	130	0	693	506	232	3,370	112,342	115,712
San Diego	553	9	235	139	283	338	0	375	46	2	68	11	2,059	115,408	117,467
Santa Barbara	720	1,258	1,878	826	2,387	3,398	1,391	2,027	1,496	2,694	3,042	3,601	24,718	188,144	212,862
Total	14,430	15,402	13,774	12,125	10,912	11,522	10,690	12,466	13,158	9,986	12,884	13,975	151,324	2,589,011	2,740,335

U. C Southern Regional Library Facility
Selected Statistics 1994/95
Processing Statistics

DEACCESSIONED ITEMS

	Jul 94	Aug 94	Sep 94	Oct 94	Nov 94	Dec 94	Jan 95	Feb 95	Mar 95	Apr 95	May 95	Jun 95	1994/95 TOTAL	1987/94 TOTAL	GRAND TOTAL TO DATE
IRVINE	1	0	0	1	0	0	1	2	0	0	0	0	5	205	210
LOS ANGELES	15	52	27	9	0	91	38	88	19	15	96	243	693	1,587	2,280
RIVERSIDE	0	4	0	4	0	1	0	2	6	0	1	0	18	172	190
SAN DIEGO	0	0	23	2	0	0	10	0	2	0	4	0	41	121	162
SANTA BARBARA	40	0	0	0	0	0	0	0	0	1	3	0	44	323	367
TOTAL	56	56	50	16	0	92	49	92	27	16	104	243	801	2,408	3,209

PROCESSING PROBLEMS REPORTED TO DEPOSITING CAMPUS FOR RESOLUTION (Title Count)

	Jul 94	Aug 94	Sep 94	Oct 94	Nov 94	Dec 94	Jan 95	Feb 95	Mar 95	Apr 95	May 95	Jun 95	1994/95 TOTAL	1987/94 TOTAL	GRAND TOTAL TO DATE
IRVINE	0	131	0	0	0	0	0	0	0	467	651	19	1,268	3,862	5,130
LOS ANGELES	477	1,128	514	432	387	374	0	387	513	378	1,043	732	6,365	50,995	57,360
RIVERSIDE	0	253	13	0	0	4	0	21	0	0	56	0	347	3,112	3,459
SAN DIEGO	0	437	20	0	4	0	0	64	0	0	0	0	525	12,367	12,892
SANTA BARBARA	0	1,059	90	44	482	99	0	323	54	22	206	142	2,521	9,820	12,341
TOTAL	477	3,008	637	476	873	477	0	795	567	867	1,956	893	11,026	80,156	91,182